



Town of Mineral
Post Office Box 316
312 Mineral Avenue
Mineral, VA 23117
Phone 540-894-5100 Fax 540-894-4446
www.townofmineral.com email: mineral@louisa.net

Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Ed Jarvis
Edward Kube
Roy McGeHee
Thomas Runnett
William Thomas
Ti-Lea Downing, Town Manager
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
Monday, January 11, 2021
7:00pm

COUNCIL MEMBERS: Mayor Pam Harlowe, Vice Mayor Michael Warlick, Ed Jarvis, Edward Kube, Roy McGehee, Thomas Runnett and William Thomas

PRESENT:

TELECONFERENCE: Andrea Erard; Town Attorney

ABSENT:

STAFF MEMBERS: Ti-Lea Downing; Town Manager

PUBLIC: Jim Snider, Joseph Haney, Nichole and William Proffitt

Public Comments:

Nichole Proffitt voiced her concern regarding how the water system would be affected if the internet service was lost across the country. Mayor Harlowe stated that the water system is gravity fed and it would not be affected by the loss of the internet. Nichole Proffitt also questioned the Towns water deposit refund policy and why the deposit is kept until the resident moves out. Mr. Kube will call surrounding towns and see what their water deposit refund policies are.

Adopt/Amend January 2021 Agenda:

Mr. Thomas made a motion to approve the January 2021 agenda, seconded by Mr. Kube, motion passed with all in favor.

Approval of the December 2020 Minutes:

Mr. Runnett made a motion to approve the December 2020 minutes as amended seconded by Mr. Warlick, motion passed with all in favor.

Approval of the January 2021 Bills to be paid: Discussion was had on the Louisa County wastewater bill and why it has doubled since previous months, research will be done to try to find out why the usage is so high.

Mr. Warlick made a motion to approve the January 2021 bills to be paid as presented, seconded by Mr. Thomas, motion passed with all in favor.

Town Manager's Report: No report

Town Attorney's Report: The General Assembly held a special session late in the year and the Governor signed a budget amendment which contained a moratorium on utility disconnects. The Council will discuss at a later date.

Standing Committee Reports:

Beautification/Anti-Litter Committee: Mr. Kube reported Vikki Dye will be taking care of the upkeep of the Mineral sign at the Luck Field location, she has already been doing some weed pulling. The Holiday decorations have been removed from the Town signs.

Budget & Finance Committee: Mr. Thomas reported he needs the Council members to start thinking about what they would like to have included in the budget for next year, and to have the Town Manager to propose any changes in the budget.

Building Committee: No report

Cemetery Committee: Mr. Runnett reported he suggests when we get a good weather day, Lewis Keller should clean up anything that needs to be cleaned at the cemetery. Mr. Runnett would like to learn how to mark the graves since currently only the Town Manager knows what the proper procedure is.

Economic Development Committee: Mr. Runnett asked if there was a request to turn water back on by the Chapman/Goodwin property. The Town Manager confirmed it had not been turned on yet. Mayor Harlow stated when it comes to food trucks in town, we only need to be concerned with them having a town business license, it is not up to the town to check to see if they have permission to be on a certain property. The Town

Manager reported that there is another food truck vendor that is interested in parking by the DMV parking lot.

Personnel Committee: Mr. Thomas reported that hiring someone for the Maintenance Department position will not take place until the next fiscal year, so it will be a budget item for next year.

Planning Commission Committee: The Town Manager reported that Michelle Covert emailed her this morning, stating she is no longer interested in being on the Planning Commission. Mr. Warlick reported that Tyler Cameron was interested in being on the Planning Commission Committee.

Mr. Runnett made a motion to appoint Tyler Cameron to be on the Planning Commission Committee, seconded by Mr. McGehee, motion passed with all in favor.

Police and Legal Matters Committee: Mr. McGehee reported he has estimates for the clean up on the property owned by Mr. Kurtz, but he questioned what is going to happen in the spring when the vegetation starts growing back. Discussion followed. Mayor Harlowe will try to contact the landowner.

Streets Committee: Mr. Warlick reported he turned in a list of his concerns to the Town Manager. Mr. Warlick reported that the drain at 9th Street and St. Frances has been repaired.

Water & Sewer Committee: Mr. Runnett reported that he talked to Charlie Pence with Fortiline and because of the different size of meters that are needed, he expects we will receive them in March and that it will take three to four days to install. There are a couple of repairs that need to be made on Mineral Avenue, one is a meter with a tree ball growing into it and another a pipe with a large hole in it.

Old Business:

Water meter project update: Already discussed above.

Sign Ordinance: Mr. Snider reported that they estimated the size of the signs and could not come up with a good right size. He suggested to set a size and if there was a problem that they could talk to the Town Manager. The Attorney stated that there has to be consistent rules for everyone and that it can't be left up to the Town Manager. Discussion to continue at a later date.

Adjourn:

Motion to adjourn the meeting was made by Mr. Thomas, seconded by Mr. Runnett, motion passed with all in favor.