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Pam Harlowe, Mayor  
Tommy Runnett, Vice-Mayor  
Ed Jarvis  
Edward Kube  
Roy McGeHee  
Tony Henshaw  
David Lawson  
Ti-lea Austin Town Manager  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

**TOWN OF MINERAL  
TOWN COUNCIL MEETING**

**MINUTES**

**Monday, November 8, 2021  
7:00 PM**

**COUNCIL MEMBERS:** Mayor Pam Harlowe, Edward Kube, Roy McGehee, David Lawson, Ed Jarvis, Tony Henshaw

**TELECONFERENCE:** Tommy Runnett

**Town of Mineral Council Meeting**

Mayor Harlowe called the meeting to order.  
The Mayor opened the session with the Pledge of Allegiance.

Mayor Harlowe asked if we would adopt or amend the agenda.

Mr. Kube suggested that under new business we add “Winter Schedule” to the agenda.

**Motion was made by Mr. Kube to adopt with the change to add “Winter Schedule” to the agenda, Mr. McGehee seconded. Motion passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

**Motion was made by Mr. Kube for approval of minutes for the October 2021 meeting with modification. Seconded by Mr. Jarvis. Motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

**Motion was made by Mr. Henshaw for approval of the Bills to be Paid. Seconded by Mr. Lawson. Motion passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

**Town Manager’s Report:** no report

**Town Attorney Report:** no report

Mr. Runnett reported that Tri-State was on the last of the pipes (repair) and it looks like the amount of waste water cost is going down each month, he hoped that all of the leaks were found.

Mayor Harlowe mentioned that Louisa County is thinking of restricting trucks on Chopping and Chalklevel Roads and suggested that they use Route 522 through Mineral. She encouraged Council members to go to the Board of Supervisor meeting to hear more information and provide comment or opinions on the matter.

The Holiday schedule was discussed, that Veteran’s Day, Thanksgiving, Christmas Eve and New Year’s Eve are the remaining holidays for the year.

Mr. Kube encouraged Council to review the latest update on the Town of Mineral handbook, which was last updated and approved by Council in 2014.

Mr. Lawson, Personnel Committee Chair, briefed Council on the new pay schedule and discussed where each employee was and gave recommendations by the Committee on who should receive pay raises based on implementation of the proposed pay schedule.

**Motion was made by Mr. Kube on the new pay schedule. Seconded by Mr. Henshaw. The motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

Mayor Harlowe suggested that Council approve paying for the staff's lunch on December 23, with a limit of \$200.

**Motion was made by Mr. McGehee to have a Christmas celebration. Seconded by Mr. Kube. Motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

Discussion on whether to stop the monthly cost of the Porta-a-Potties in the Town parking lot.

**Motion was made by Mr. Henshaw to have the Porta-a-Potties removed and discontinue the monthly charge. Seconded by Mr. Jarvis. Motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

Mr. Lawson informed the Council that the Town Clerk/Treasurer, Lisa Yates, submitted her resignation, effective November 12, 2021.

**Motion was made by Mr. Lawson to accept Lisa Yates resignation from Town Clerk/Treasurer. Seconded by Mr. Kube. Motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

**Motion was made by Mr. Runnett for Council to allow Loudin to purchase dirt if he needs from the Town at the same price it has been sold to others. Seconded by Mr. McGehee. Motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**

**Motion was made by Mr. Runnett to adjourn the meeting. Seconded by Mr. McGehee. Motion was passed with a unanimous vote.**

**Tommy Runnett – yes**

**Roy McGehee - yes**

**Ed Kube – yes**

**Tony Henshaw - yes**

**Ed Jarvis – yes**

**David Lawson – yes**