



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Ed Jarvis
Edward Kube
Doswell Pierce
Roy McGehee
William Thomas
Ti-Lea Downing, Town Manager
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
Monday, January 13, 2020
7:00pm

- COUNCIL MEMBERS:** Mayor Pam Harlowe, Vice Mayor Michael Warlick, Ed Jarvis, Edward Kube, Roy McGehee, Doswell Pierce and William Thomas
- ABSENT:** Roy McGehee
- STAFF MEMBERS:** Ti-Lea Downing; Town Manager, Mathilda Legacy Assistant Town Clerk, Andrea Erard; Town Attorney
- PUBLIC:** Pastor Moore, Robin Barrow, Najah Patterson, Tracy Kitt, Sharon Asgari, Jim Snider, Mr. and Mrs. Wunsch

Public Comments: No public comments

Resolution of appreciation for Mr. Wunsch: A Resolution recognizing Mr. Wunsch for his 36 years of service to the Town of Mineral as auditor was presented by Mayor Harlowe.

Adopt/Amend Agenda:

Vice Mayor Warlick made a motion to approve the agenda as amended, seconded by Mr. Pierce, motion passed with all in favor.

Approval of the December 2019 Minutes:

The Town Attorney will amend the December 2019 Town Council Meeting Minutes. The amended minutes will be presented for review at the February 2020 Town Council meeting.

Approval of the January 2020 Bills to be paid:

Vice Mayor Warlick made a motion to approve the January bills to be paid as presented, seconded by Dr. Thomas, motion passed 4-0-1 with Mr. Kube abstaining.

Town Manager's Report: In addition to the written report the Town Manager reported that the Town office and DMV will be closed January 17, 2020 and January 20, 2020 for the holidays. The DMV mobile unit will be in Mineral on February 12, 2020.

Town Attorney's Report: The Town Attorney inquired if there was a consensus from the Town Council for the finalization of the Walton Park transaction based upon the modifications the town attorney made to the deed. Discussion followed.

A consensus by all was confirmed for the Town Attorney to finalize the deed as it was most recently presented to Council.

Standing Committee Reports:

Beautification/Anti-Litter Committee: No report.

Budget & Finance Committee: Mr. Pierce reported the Budget and Finance Committee is getting ready to review the budget figures for the upcoming year. He requested that anyone in need of finances for upcoming projects contact the Town Manager or the Budget and Finance Committee directly.

Building Committee: Vice Mayor Warlick reported that the new DMV parking lot is painted, the parking blocks have been installed and the sign needs to be set up at the corner. The Town Manager will be soliciting prices to paint the Town Office. The old DMV building has a musty smell and may need to have a vapor barrier installed. Maintenance will work on this.

Cemetery Committee: Mr. Pierce stated that the shrubbery around the flag pole has been trimmed but should be removed and something smaller be planted there, as they will become to overgrown for the space. He would like two benches installed at the columbarium.

Economic Development Committee: Mr. Jarvis reported Sparks Electric Company is in the process of moving in at 401 Mineral Avenue and that Stella's Ice Cream shop has closed for the winter.

Personnel Committee: Dr. Thomas reported that the Whitlock family estate will allow the Town of Mineral to use the property on Louisa Avenue for the Mineral Farmers Market again for the upcoming year.

Planning Commission: Mr. Jarvis reported the Planning Commission has a meeting scheduled for the week of January 20th. He stated that Louisa County has ordinances in place for solar energy and the Mineral Planning Commission will work on a potential ordinance for the Town of Mineral.

Police and Legal Matters Committee: No report.

Streets Committee: Vice Mayor Warlick presented a list of concerns for the streets in the Town of Mineral to the Town Manager. He has been in discussion with Jamie Glass at VDOT about the tarring and chipping of the areas of concern. VDOT will finish tarring and chipping the streets in Town when weather permits. Discussion followed.

Walton Park: Mr. Jarvis reported that on the front side of Walton Park that abuts his property there are leaves that need to be removed.

Water & Sewer Committee: The Council was given a resolution of support for Louisa County Water Authority. It will be moved to the February agenda to give Council time to review.

Old Business:

RFP for Town Auditor: Mayor Harlowe stated the Town of Mineral is already seven months into the fiscal year and action should be taken as soon as possible on finding an auditor. The Town Manager will contact surrounding local towns and counties. It will be posted on the Town webpage and through the Virginia Municipal League. The Town Manager will create a spreadsheet with rates and present this to the Personnel Committee. Discussion followed.

Planning Commission appointment: Mayor Harlowe stated George Von Arb is interested in serving as a member of the Planning Commission.

Mr. Jarvis made a motion to appoint George Von Arb to the Planning Commission until June 30, 2022, seconded by Dr. Thomas, motion passed with all in favor.

Advertising for Council Meetings: Vice Mayor Warlick discussed he would like to get pricing to place a notification of monthly Council Meeting signs on the four Town of Mineral signs as well as one in front of the Town Office.

Vice Mayor Warlick made a motion to get pricing for Council meeting time/place signs seconded by Dr. Thomas, motion passed with all in favor.

New Business:

Resolution of appreciation for Wunsch: The presentation of the resolution to Mr. Wunsch was handled at the beginning of the meeting.

Bishop Moore/Old Building-proposal: Bishop Moore spoke in regards to his vision for the church, it's purpose and mission to develop holistically the Christian behavior and spiritual gifts by the children, youth and adults of the Town by equipping them with the expanding knowledge of the Christian faith. Several members of the church expressed their immense gratitude for the Hope Center Church and what it provides them and how they look forward to future growth and opportunity.

Mr. Kube's quarterly newsletter-discussion: Vice Mayor Warlick stated he was surprised to get Mr. Kube's newsletter and would have liked the newsletter to be more generic. Mr. Jarvis suggested change *and he asked if Council should be given a copy for approval before distributed. Mr. Kube stated that he had campaigned door-to-door for Town Council before the recent election and that he promised those he met and through a letter he sent out to constituents prior to the election that if elected he would produce and send out a quarterly newsletter. He said that openness and transparency of government was his top priority as a candidate and the newsletter has been and will be paid for, developed by and distributed at his own expense. The information in the newsletter will be concerning past Town Council actions, pending or proposed matters or future events and are/will be expressions of his views-not Council's. Proprietary confidential information will not be included. He advised Council that these are his First Amendment Rights and that production of this personal constituent newsletter is a Sunshine, Free Speech matter and it will not be submitted to Council for its advance review and approval. No action was taken by Council.*

Solar Panels-request for direction: Mayor Harlowe stated The Journey Home was approved for a grant for solar panels. The Town Attorney reported the Town does not permit solar panels in our current Town code nor are there any regulations and encouraged the Town to consider having some regulations in terms of where they are located or whether they should be screened. Discussion followed.

Mr. Kube made a motion to turn over the solar panel conditions to the Planning Commission for their recommendation, seconded by Vice Mayor Warlick, motion passed 4-0-1 with Mr. Jarvis abstaining.

Closed Session: *Motion to go into closed session for Virginia code 2.2-3711(A) (3) disposition of public property because discussion in an open meeting would affect the negotiating strategy of the Town Council, was made by Mr. Kube seconded by, Vice Mayor Warlick motion passed with all in favor.*

Motion made by Dr. Thomas to go back into open session seconded by Mr. Jarvis motion passed with all in favor.

Certification that only what was announced was discussed

Mayor Harlowe/Yes

Vice Mayor Warlick/Yes

Mr. Jarvis/Yes

Mr. Kube/Yes

Mr. Pierce/Yes

Dr. Thomas/Yes

Dr. Thomas made a motion to authorize a six month lease beginning February 1st at \$375.00 a month to Mr. Moore of Hope Center Church for rental of the Old Town Hall building, seconded by Mr. Pierce, motion passed 4-0-1 with Mr. Jarvis abstaining.

Adjourn: Motion to adjourn the meeting was made by Vice Mayor Warlick seconded by, Mr. Kube motion passed with all in favor.