



Town of Mineral  
Post Office Box 316  
312 Mineral Avenue  
Mineral, VA 23117  
Phone 540-894-5100 Fax 540-894-4446  
www.townofmineral.com email: mineral@louisiana.net

Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
April 11, 2016  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Tom Runnett, Bernice Wilson Kube, Doswell Pierce, Roy McGhee and William Thomas

**STAFF MEMBERS:**

Sal Luciano, Town Manager; Jack Maus, Town Attorney

**ABSENT:**

Ti-Lea Downing, Town Clerk

**PUBLIC:**

Michael Massie with the Central Virginian; and Ed Kube

**Public Hearing:** Pam Harlowe called the meeting and public hearing to order. Pam Harlowe gave the invocation. There were no public comments on the closing of the alley for Fred Byrd. Pam Harlowe closed the public hearing.

**Public Comments:** Ed Kube stated he doesn't recommend the property be rezoned based on an incomplete application being submitted by Mr. Morgan.

**Adopt/Amend Agenda:** Sal Luciano added under new business the journey home and requested to move the closing of the alley at Fred Byrd's from new business to old

business. ***Tom Runnett made a motion to approve the agenda as amended; this was seconded by William Thomas with all in favor.***

**Approval of the March 14, 2016 Minutes:** Pam Harlowe added corrections for the town seal vote and for the fence vote at the ball field. ***William Thomas made a motion to approve the minutes as amended; this was seconded by Michael Warlick with 0 opposed.***

**Approval of the April Bills to be Paid:** ***Roy McGhee made a motion to approve April bills to be paid; this was seconded by Tom Runnett with 0 opposed.***

**Town Manager's Report:** Sal added the meeting with Cyberbility May 5<sup>th</sup> at 1 o'clock to his written report. The meeting will be to discuss the website layout. Bernice Wilson Kube volunteered to attend the meeting. There were some complaints made about some equipment being left at the dump property which has since been taken care of. There were also some complaints with the timber cutting concerning trees that were left along the power lines. They were left because they were so close to the power lines, but are now being taken care of. There have been some complaints over on Spring Road that there's still branches and debris left there after the replant. A Homeowner has also made a complaint about the sight of the property Department of Forestry has been out and deemed that it is within normal business practices. There was an interest presented in the clean-up of Walton Park, Spring Road, 3<sup>rd</sup> Street, cemetery property and the dump property. We are waiting for the gentleman to get back with us on the clean-up. Tom Runnett made the recommendation to proceed with having the clean-up done. There has been some slow progress made on the clean-up at Walton Park by the Town maintenance men, which will continue. The door on well #5 had to be replaced, which will be reflective on the bills to be paid.

**Town Attorney's Report:** Jack Maus submitted a written report with no changes or amendments.

**Standing Committee Reports:** No Report

**Beautification/Anti-Litter Committee:** Beautification festival is approaching. Flowers will be planted at the Farmers Market if anyone is interested in helping.

**Budget & Finance Committee:** Finance Committee has met and agreed on the draft budget for next year. There will be a \$5,000.00 line item for Walton park pavilion and \$25,000.00 more added to water and sewer fund. There will be no tax increase or water and sewer increase

*. Tom Runnett made a motion to approve the advertisement for the next meeting; this was seconded by William Thomas with 0 opposed.* There is a 3% percent raise for all employees across the board with the balanced budget.

**Building Committee:** Mineral Shakes is looking good. Mr. Taylor has added some pictures from the Historical Society in there.

**Cemetery Committee:** No Report

**Economic Development Committee:** No Report

**Personnel Committee:** No Report

**Police & Legal Matters Committee:** No Report

**Streets Committee:** The streets held up well from the winter weather. The streets will be swept before the parade. Some sidewalks have been repaired and as funds become available they will continue to be repaired. VDOT is getting an estimate to replace the side walk bordering the baseball field due to it being so narrow.

**Walton Park:** The kids are going to continue to work on the pavilion until the dismissal of school. All the roofing for the pavilion has been delivered. Town maintenance will finish whatever is left.

**Water & Sewer Committee:** There will be funds set aside for the possibility of a new well.

#### **OLD BUSINESS:**

**Chip Boyles—Thomas Jefferson Planning Commission:** Chip Boyles asked if the town would consider in having a representative join the new advisory council at the planning district commission. They will meet quarterly and make recommendations to VDOT on road projects to receive funding. They will need an answer by June 2, 2016.

**Journey Home:** The Reeds came and discussed the Town code on having Albemarle Ave opened up to their property. **Tom Runnett made a motion to continue the discussion till next Tuesday; William Thomas seconded the motion with 0 opposed.**

**Water Agreement with LCWA:** There was a correction that needed to be made on page 3 concerning the limitation of water to Mineral consumers; it needs to be corrected to limitation to the town. It was mentioned it could be a breach in contract with Louisa if their water isn't meeting quality standard. The wording in the agreements states that the service area can be changed or limited/shrunk. It is possible that the board of supervisors could decide not to provide water to certain areas of the town with the

current wording. Sal Luciano advised he can cross out the wording and submit it back to LCWA.

**Sale of the Property at Spring Rd:** Tom Runnett recommended not selling the property in case we later need to install a well on the property. ***Tom Runnett made a motion to not sell the property at this time; this was seconded by Doswell Pierce with 0 opposed.***

**Rezoning Request for Mr. Morgan:** Planning Commission made a recommendation to Town Council not to grant the zoning request. ***Tom Runnett made a motion to accept the Planning Commission's recommendation; this was seconded by Bernice Wilson Kube.***

***Tom Runnett/YES***

***William Thomas/NO***

***Bernice Kube Wilson/YES***

***Roy McGhee/NO***

***Doswell Pierce/NO***

***Michael Warlick/NO***

***William Thomas made a motion to leave the zoning as general residential; this was seconded by Tom Runnett.***

***Tom Runnett/YES***

***William Thomas/YES***

***Bernice Kube Wilson/YES***

***Roy McGhee/YES***

***Doswell Pierce/YES***

***Michael Warlick/NO***

**NEW BUSINESS:**

**Request to Close Alley at 809 Mineral Ave:** The town resident is aware she will be responsible for the cost of the advertisement for the public hearing. It was discussed to move the alley down and swap part of lots 28 & 29 for the alley with partial lots 12 & 13. Sal Luciano will run this resolution by property owner.

**Closing of Alley at Fred Byrd:** ***Roy McGhee made a motion to close the alley; this was seconded by Doswell Pierce with 0 opposed.***

***Tom Runnett/YES***

***William Thomas/YES***

***Bernice Kube Wilson/YES***

***Roy McGhee/YES***

*Doswell Pierce/YES*

*Michael Warlick/YES*

*Doswell Pierce made a motion to have Mr. Maus do the deed; this was seconded by Roy McGhee with 0 opposed.*

*Tom Runnett/YES*

*William Thomas/YES*

*Bernice Kube Wilson/YES*

*Roy McGhee/YES*

*Doswell Pierce/YES*

*Michael Warlick/YES*

**VML Regional Supper—June 23<sup>rd</sup>**: The Mayor of Gordonsville extended an offer to join dinner for the VML informational dinner on June 23, 2016 at 6pm.

*Tom Runnett made a motion to recess until April, 19 2016 to reconvene; this was seconded by Roy McGhee with 0 opposed.*