



Town of Mineral  
Post Office Box 316  
312 Mineral Avenue  
Mineral, VA 23117  
Phone 540-894-5100 Fax 540-894-4446  
www.townofmineral.com email: mineral@louisiana.net

Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
May 11, 2015  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor, Doswell Pierce; Bernice Wilson-Kube; Roy McGehee; Tom Runnett and William Thomas

**ABSENT:**

**STAFF MEMBERS:**

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

**PUBLIC:**

John Harvey, The Central Virginian; Garland Nuckols, Mayor of The Town of Louisa and Stephanie Koran, Mineral Representative for The Louisa County Board of Supervisors

Mayor Harlowe called the meeting to order at 7:00 p.m. and Michael Warlick gave the invocation.

Mayor Harlowe opened the Public Hearing for the 2016 Budget and asked if there were any comments. William Thomas stated that the Budget & Finance Committee were confident with the 2016 operating budget and recommended Council's approval. There were no other comments and Mayor Harlowe closed the public hearing.

**Mayor Harlowe asked if there were amendments and/or additions to the Agenda:**

**Tom Runnett requested a "Closed Session" be added to the agenda for discussion of legal matters of the Town of Mineral. Mayor Harlowe added under "New Business"**

the discussion of leasing property owned by the Town of Mineral. *Tom Runnett made a motion to adopt and approve the Agenda as amended; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.*

**Approval of the April 13, 2015 Minutes:** Michael Warlick stated that under the Streets Committee; the wordage for the sign on 1<sup>st</sup> & Mineral Avenue should be that it was twisted, not leaning. *Tom Runnett made a motion to approve the minutes as corrected; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.*

**Approval of May Bills to Be Paid:** *Tom Runnett made a motion to approve the May Bills to Be Paid; Roy McGeHee seconded the motion. Roll call was taken.*

*Doswell Pierce/ YES*

*Tom Runnett/YES*

*Roy McGeHee/YES*

*William Thomas/ YES*

*Michael Warlick/YES*

*Bernice Wilson-Kube/YES*

*Motion passed 6/0 with none voting in the negative.*

**Town Manager's Report:** Sal Luciano submitted a written report to Council and added a few additional items. The maintenance men painted the roof of the pavilion at Walton Park along with power washing the entire stage. They will replace boards in need of repair and then apply a sealant. There was a small lateral water leak on Spring Road that was on our side of the meter that the men repaired. The new smaller flags were replaced on the flag poles outside the office. We received a thank you card from Ti-Lea Downing for the peace lily. We also received a check on the Keith Sacra property.

**Town Attorney's Report:** Jack Maus submitted a written report.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** William Thomas reported that there had been a lot of improvements. Tom Runnett reported that the FFA students picked up trash along Route 22 from the High School to Spring Grove Cemetery. Sal Luciano reported that the Town of Louisa had their street sweeper clean Mineral Avenue this year before the parade. Also, the maintenance men transplanted more bushes around the town office; planted pansies in all the Town of Mineral signs and put new mulch down at the Farmer's Market.

**Budget & Finance Committee:** William Thomas reported that they had submitted the 2016 Budget for approval.

**Building Committee:** Michael Warlick had no report.

**Cemetery Committee:** Tom Runnett reported that the maintenance men cleaned up the cemetery and some of the items were being stored in the town shed. Sal Luciano reported that a herd of cows had gotten into the cemetery damaging a headstone and Mr. Foster offered to repair it at no cost. Doswell Pierce stated that he rode through the cemetery the other day and the maintenance men were doing a great job on keeping up the grounds. Sal Luciano also reported that the contract for repaving the roads was awarded to Rhoades Paving with the work commencing around the end of June 2015.

**Economic Development Committee:** Bernice Wilson-Kube had no report.

**Personnel Committee:** Tom Runnett had no report.

**Police & Legal Matters Committee:** Roy McGehee had no report.

**Streets Committee:** Michael Warlick reported that the list of potholes he had submitted was repaired. Sal Luciano stated the he would meet with Michael Warlick on the streets that are not VDOT maintained and designate street priority. He recently spoke with the County Administrator and discussed VDOT's six (6) year plan, which Mineral is not a part, but the County is; they discussed utilizing a part of those funds to bring some of the streets in the town into VDOT's maintenance agreement. He also stated that a street priority list needed to be compiled as soon as possible and then be given to the County Administrator.

**Walton Park:** Sal Luciano stated that the circus was planned for June 8<sup>th</sup> & 9<sup>th</sup>; they have submitted all the required paperwork for this event. All the broken picnic tables had been repaired and placed throughout the park.

**Water & Sewer Committee:** Tom Runnett had no report.

#### **OLD BUSINESS:**

**Review the motion to promote Jerry Mills to Maintenance Superintendent:** Doswell Pierce stated that Council needed to change the motion from last month's meeting to state that Council created the position of Maintenance Superintendent. *Doswell Pierce made a motion to create a Maintenance Superintendent position at the Town of Mineral; William Thomas seconded the motion. Roll call was taken.*

*Doswell Pierce/YES*

*Tom Runnett/YES*

*Roy McGeHee/YES*

*William Thomas/YES*

*Michael Warlick/YES*

*Bernice Wilson-Kube/YES*

*Motion passed 6/0 with none voting in the negative.*

**NEW BUSINESS:**

**Request from Michelle Covert to Close the Undeveloped Portion of St. Cecelia Avenue Between First & Second Street:** A discussion was held on variances of the land.

Michelle Covert stated that she would need to add an elevator on the back of her house eventually and this would help considerably. Mayor Harlowe stated that all adjoining landowners needed to be notified and then a public hearing needed to be conducted.

*Tom Runnett made a motion to conduct a public hearing to close the undeveloped portion of St. Cecelia Avenue between First & Second Streets; Doswell Pierce seconded the motion. Roll call was taken.*

*Doswell Pierce/YES*

*Tom Runnett/YES*

*Roy McGeHee/YES*

*William Thomas/YES*

*Michael Warlick/YES*

*Bernice Wilson-Kube/YES*

*Motion passed 6/0 with none voting in the negative.*

**Possibility of Leasing a Part of Walton Park by The Louisa County Board of Supervisors:**

Mayor Harlowe stated that the Board of Supervisors was interested in leasing a part of Walton Park that is to the right of the road that goes into the park to construct an ADA park. Tom Runnett stated that it would not be a lease but a memorandum of understanding and agreement; this was just for consideration only. A discussion entailed on this subject and it was determined that additional information was needed.

*Bernice Wilson Kube made a motion to adopt a Resolution to be considered for the memorandum of understanding and agreement for the use of Walton Park for an ADA Park; Roy McGeHee seconded the motion. Roll call was taken.*

***Doswell Pierce/YES***

***Tom Runnett/ABSTAIN***

***Roy McGehee/YES***

***William Thomas/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 5/1 with Tom Runnett abstaining.***

Mayor Harlowe called for a motion to adjourn into closed session. ***Tom Runnett made a motion to adjourn into closed session to discuss pending litigation against the Town of Mineral; William Thomas seconded the motion. Motion passed 6/0 with none voting in the negative.***

***Mr. Maus authorized Council to adjourn into closed session to discuss possible litigation under Virginia Code Section 2.2-3711 A7.***

***Certification that only what was announced was discussed.***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***Roy McGehee/YES***

***William Thomas/YES***

***Pam Harlowe/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Tom Runnett made a motion to adjourn the meeting; Roy McGehee seconded the motion. Motion passed 6/0 with none voting in the negative. Meeting adjourned.***

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Pamela Harlowe, Mayor

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Ti-Lea Downing, Town Clerk