



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
June 13, 2016  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce, Tom Runnett, Roy McGhee and William Thomas

**STAFF MEMBERS:**

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk and Jack Maus, Town Attorney

**ABSENT:**

Bernice Wilson Kube

**PUBLIC:**

Michael Massie with the Central Virginian; Jim Marstall with the Louisa County Historical Society, Mr. Morgan and Myra Pekary

Pam Harlowe opened the meeting with the invocation.

**Public Hearing-Exchange of Property:** Pam Harlowe called the Council meeting and Public Hearing to order. Pam Harlowe closed the public hearing.

**Public Comments:** There were no public comments.

**Adopt/Amend Agenda:** *William Thomas made a motion to adopt the agenda as presented; this was seconded by Michael Warlick with all in favor.*

**Approval of the May 09, 2016 Minutes:** *William Thomas made a motion to approve the minutes as presented; this was seconded by Michael Warlick with a 4/0/1 vote. Tom Runnett abstained from the vote.*

**Approval of the June Bills to be Paid:** *Roy McGhee made a motion to approve the minutes as presented; this was seconded by Michael Warlick with all in favor.*

**Town Manager's Report:** The board of supervisors adopted the resolution for VDOT to take over 10th street and VDOT will make the necessary improvements. When the improvements to 10th street are made, VDOT will do the entrance to Walton Park, along with 7th & 8th and Chestnut/Forest Ave. The maintenance men have started working on the improvements to the barn and within the next day or so the roof should be completed with new metal. The electric work on the pavilion is now complete; gravel/picnic tables will be placed underneath of the pavilion next week. The crosswalk may get started this week and planters will be placed as well. The Town will be getting new signage. The FOIA training will be held in the Mineral office.

**Town Attorney's Report:** Jack Maus submitted a written report.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** There were compliments made about the curbs being painted. There were also compliments made that the cemetery looked nice and the trash had been picked up around that area. Some new vendors have been added to the Farmers Market and it has been doing well.

**Budget & Finance Committee:** There are some items in capital improvement that Sal Luciano requested to move to escrow:

- \$5,000.00 from Walton Park improvement to the pavilion fund
- Whatever isn't used by the end of the month in the Comp plan projects fund be rolled over to the escrow for Capital Improvement Project
- The remainder of the Road improvement fund in the amount of \$26,356.00 be moved to the escrow to be used as determined

***Tom Runnett made a motion to act on the recommendation of the Town Manager to move the three line items listed above into the 2016-2017 budget year; this was seconded by William Thomas with all in favor.***

July 1<sup>st</sup> is the anticipated date for the love works to be completed.

**Building Committee:** Mineral Shakes is doing well. There is a mound of cement behind Mineral Shakes that needs to be removed. Sal Luciano will see it's taken care of. We have brought in approximately \$5,000.00 over the amount that was paid to renovate the old town office, from Mineral Shakes in rent so far.

**Cemetery Committee:** No Report

**Economic Development Committee:** There has been some interest in a new restaurant being placed beside Rainbow Graphics. This fell through due to issues having a septic system installed. The entertainment company that was in the rental building besides Mineral Shakes has moved their location out of Town.

**Personnel Committee:** No Report

**Police & Legal Matters Committee:** No Report

**Streets Committee:** There is a pot hole where 522 meets 1<sup>st</sup> street. There are two additional pot holes on E 3<sup>rd</sup> street.

**Walton Park:** A maintenance schedule was made for the maintenance men to follow weekly. Walton Park will get cut on a weekly basis.

**Water & Sewer Committee:** There has been an issue with keeping the water tower full; no leak has been found yet. Our well is not producing what it was producing, when the improvements were made about a year ago. The telemetry company came to reexamine everything at the pump. We are waiting for them to examine a few more things and get back to Sal Luciano with an update. A diaphragm was blown out and then repaired on the chemical pump. We have a contract with Utility Services that in the event of a significant drop in water production they will come out and clean the well with CO<sub>2</sub>. It was also requested that they replace the 15 horse power pump with the old 7.5 horse power pump. The VP of Utility Services will be coming out to evaluate everything. Sal Luciano met with the Water Reach Committee; which volunteer their time to small towns such as ours. They came out and evaluated our system and will get back to us with any recommendations. We are one of the only towns that are allowed to premix solutions prior to injecting them into the wells. When you change the process you have to get an engineer to stamp off on it. The Water Reach Committee agreed to come out and do the engineering free of charge. The thought is that when the water tower goes down to be painted, to make the improvements during this time. There will be some costs associated with this but we do have some funds set aside.

A Representative from the VA Rural Water Authority is coming out Wednesday with some water leak detecting equipment to see if they are able to locate a leak. They will

also come out another time with equipment to try and locate unknown waterlines and get them added to the electronic map.

#### **OLD BUSINESS:**

**LCWA Letter of Agreement:** Doswell Pierce expressed a disagreement with the LCWA letter of agreement in regards to stipulation #5. Mr. Pierce stated it is not up to the water authority to determine whether or not the old agreement is void that would be up to the judge to decide. The agreement states that LCWA would drop the lawsuit; however there is no mention of the board of supervisors doing the same. *William Thomas made a motion to accept the LCWA letter of agreement with a change in the wording to state that the new agreement would replace the old agreement also to add the board of supervisor in the lawsuit drop; this was seconded by Tom Runnett with all in favor.* A stipulation to the agreement was that the Town of Mineral pays the past due water bill by the end of the fiscal year. We have set aside about \$5,000.00 in escrow, so paying this would put us over approximately \$8,000.00 in the budget for water purchase for this year.

**Mr. Morgan Letter:** There was a discussion about conditional zoning. *William Thomas made a motion for the rezoning request decision to stay the same; motion was retracted.*

*Doswell Pierce made a motion to have a public hearing to change our zoning ordinance to have conditional use; this was seconded by William Thomas will all in favor.*

**Residential Development at 809 Mineral Ave:** *Tom Runnett made a motion to approve the exchange in property at 809 Mineral Ave; Roy McGhee seconded the motion with all in favor.*

#### **NEW BUSINESS:**

**Jim Marstall – Louisa County Historic Society:** Mr. Marstall discussed how the Mineral Historical Society has decided to close its doors and will be donating its items to the Louisa County Historical Society. Due to the large quantity of artifacts and the limited amount of space Mr. Marstall presented the opportunity for business/organizations in the Town of Mineral to display some items properly if interested. Pam Harlowe advised we will be in touch in regards to setting a display up in the Mineral office.

**New Street Signs:** We will be replacing the street signs down Mineral Ave, between 1<sup>st</sup> & 8th street and down Louisa Ave. VDOT has given approval on the replacement of the signs which has been the hold up. \$7,000.00 is the budgeted amount that was approved for this project. It was discussed to go ahead and replace the signs on Louisa Ave as well at the additional cost. *William Thomas made a motion to approve the replacement of the street signs on Mineral Ave and Louisa Ave not to exceed \$10,000.00; this was seconded by Michael Warlick with all in favor.*

**Approve & Appropriate Budget:** *William Thomas made a motion to approve and appropriate the budget as proposed; this was seconded by Doswell Pierce with all in favor.*

**RV Parking at Walton Park:** There is a group of people coming with Habitat for Humanity and they wanted to park their RVs at Walton Park. *Roy McGhee made a motion to allow the RV to be parked at Walton Park free of charge but that the usage on electricity and water is monitored; this was seconded by William Thomas will as in favor.*

*Tom Runnett made a motion to adjourn the meeting; this was seconded by Michael Warlick with all in favor.*