



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGeHee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
August 11, 2015  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce; Bernice Wilson-Kube; Tom Runnett and William Thomas

**ABSENT:**

Roy McGeHee

**STAFF MEMBERS:**

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

**PUBLIC:**

John Harvey, The Central Virginian; Mrs. Myra Pekary

Mayor Harlowe called the meeting to order at 7:00 p.m. and William Thomas gave the invocation.

Mayor Harlowe called the Public Hearing to order to conduct the business of transferring property on 8<sup>th</sup> Street. There were no public comments. Mayor Harlowe closed the Public Hearing.

**Mayor Harlowe asked if there were amendments and/or additions to the Agenda: Tom Runnett requested a change to the Agenda to move forward with the transfer of the 8<sup>th</sup> Street property; Doswell Pierce stated that the addition for nomination of a new BZA Member. Tom Runnett made a motion to approve the Agenda as amended; William Thomas seconded the motion. Motion passed 5/0 with none voting in the negative.**

**Transfer of the 8<sup>th</sup> Street Property:** *Doswell Pierce made a motion that Council transfers the 8<sup>th</sup> Street Property to Myra Pekary; Tom Runnett seconded the motion. Roll call was taken.*

*Doswell Pierce/YES*

*Tom Runnett/YES*

*William Thomas/YES*

*Michael Warlick/YES*

*Bernice Wilson-Kube/YES*

*Motion passed 5/0 with none voting in the negative.*

**Approval of the July 13, 2015 Council Meeting Minutes:** *Tom Runnett made a motion to approve the minutes as written; William Thomas seconded the motion. Motion passed 5/0 with none voting in the negative.*

**Approval of August Bills to Be Paid:** *Tom Runnett made a motion to approve the August Bills to Be Paid; William Thomas seconded the motion. Roll call was taken.*

*Doswell Pierce/ YES*

*Tom Runnett/YES*

*William Thomas/ YES*

*Michael Warlick/YES*

*Bernice Wilson-Kube/YES*

*Motion passed 5/0 with none voting in the negative.*

**Town Manager's Report:** Sal Luciano submitted a written report to Council.

**Town Attorney's Report:** Jack Maus submitted a written report. He reminded Council that there would be an evidentiary hearing for Woodlawn Cemetery on Monday, August 17, 2015. Tom Runnett would be in attendance to explain to Judge Sanner what Council intended to do with the cemetery.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** William Thomas had no report.

**Budget & Finance Committee:** William Thomas reported that everyone had received the Budget for 2015-16. Sal Luciano gave detailed information on a few changes to the new budget.

**Building Committee:** Michael Warlick had no report.

**Cemetery Committee:** Tom Runnett reported that opening up of the roads at Woodlawn Cemetery; we received our share from the timbering of \$1,391.00 and would be receiving an additional check the end of the week. ***Doswell Pierce made a motion that the funds received from the sale of the timber at Woodlawn Cemetery be put into an escrow fund for streets once all the funds are received; Tom Runnett seconded the motion. Roll call was taken.***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***William Thomas/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 5/0 with none voting in the negative.***

**Sal Luciano reported on Spring Grove Cemetery:** One of the headstones was knocked off the base and Mr. Foster put it back on at no charge. One of the granite pieces on the columbarium fell off and shattered; we ordered a new piece at approximately \$1,300 and this will take approximately ten to twelve weeks to come in. Also the crack going up the back of the cross is still prominent, this is where they cored out to mount the cross and there is nothing that can be done about it, but they gave a price of installing a decorative collar around it which would hide the crack and add additional support; the collar had been ordered as well.

**Economic Development Committee:** Tom Runnett reported that a new business, a dance studio, recently opened in the corner building by Mineral Shakes. Mayor Harlowe stated that Mr. Byrd was working hard on the old Allstate building and there had been many inquires as to what will be coming in there.

**Personnel Committee:** Tom Runnett stated that it would be discussed in closed session.

**Police & Legal Matters Committee:** No report.

**Streets Committee:** Michael Warlick reported that he turned in a list of a few items to Ti-Lea Downing to send to VDOT.

Sal Luciano stated that he met with a group of individuals from VDOT regarding the crosswalks over by the Mineral Farmer's Market. They had been given direction to start on this project. The crosswalk will be from the church side across Louisa Avenue to the Farmer's Market. They will have to install bump outs to allow pedestrians to look out past parked cars to cross in the crosswalks. They will submit a drawing for Council's approval.

Michael Warlick reported that he and Sal had driven around Town to check a couple of the streets that VDOT would be taking over; so far 10<sup>th</sup> Street would be good to start with.

**Walton Park:** Bernice Wilson-Kube stated that the property in the back needed to be thinned of some of the trees and brush; this area is very dense and has a tremendous amount of brush. If there would ever be a walking trail there, no one would ever walk it because it is very dense back there.

**Water & Sewer Committee:** Sal Luciano stated that the new pump in Well 4 was working great, the tower was remaining full and while there had been no official meter readings from the county, we should be purchasing very little water from the County. Tom Runnett questioned Sal Luciano if he had any correspondence from LCWA and Mr. Luciano stated that he had not. A lengthy discussion entailed on whether to paint the inside and outside of the water tower now or wait until there was a set rate from the LCWA to purchase water since the tower would need to be drained to do this project.

#### **OLD BUSINESS:**

**Trees at Walton Park:** This had already been discussed earlier in the meeting.

#### **NEW BUSINESS:**

**Transfer of the 8<sup>th</sup> Street Property:** This had already been discussed earlier in the meeting.

**Personal Property Tax Relief Act:** Mayor Harlowe stated that the rate this year would be 43.48%. Mayor Harlowe called for a motion to adopt this tax rate. ***Bernice Wilson-Kube made a motion to adopt the Personal Property Tax Relief Act of 43.48%; William Thomas seconded the motion. Roll call was taken.***

***Doswell Pierce/YES***

***Tom Runnett/YES***

***William Thomas/YES***

***Michael Warlick/YES***

***Bernice Wilson-Kube/YES***

***Motion passed 5/0 with none voting in the negative.***

Mayor Harlowe stated that Ed Leake's term on the Board of Zoning Appeals would be expiring this month and he would need to be contacted to verify that he would like to remain on the BZA. ***Bernice Wilson-Kube made a motion to nominate Ed Leake to go before the Judge to be reappointed on the Board of Zoning Appeals after Mr. Leake is***

**contacted to verify that he would like to do so; Tom Runnett seconded the motion. Motion passed 5/0 with none voting in the negative.**

Mayor Harlowe called for a motion to adjourn into Closed Session to discuss personnel issues. **Tom Runnett made a motion to adjourn into closed session; Doswell Pierce seconded the motion. Motion passed 5/0 with none voting in the negative.**

**Mr. Maus authorized Council to adjourn into closed session to discuss personnel issues under Virginia Code Section 2.2-3711-A1.**

**Certification that only what was announced was discussed.**

**Doswell Pierce/YES**

**Tom Runnett/YES**

**William Thomas/YES**

**Pam Harlowe/YES**

**Michael Warlick/YES**

**Bernice Wilson-Kube/YES**

**William Thomas made a motion that the Town of Mineral employ two (2) full time DMV Clerks, one (1) full time Maintenance Man, one (1) part time Maintenance Man; Michael Warlick seconded the motion. Roll Call was taken.**

**Doswell Pierce/YES**

**Tom Runnett/NO**

**William Thomas/YES**

**Michael Warlick/YES**

**Bernice Wilson-Kube/NO**

**Motion passed 3/2 with Tom Runnett and Bernice Wilson-Kube voting in the negative.**

Mayor Harlowe called for a motion to adjourn the meeting. **Tom Runnett made a motion to adjourn the meeting; Doswell Pierce seconded the motion. Motion passed 5/0 with none voting in the negative. Meeting adjourned.**

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Pamela Harlowe, Mayor

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Ti-Lea Downing, Clerk