



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGeHee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
September 14, 2015
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce; Tom Runnett and William Thomas

ABSENT:

Bernice Wilson-Kube and Roy McGeHee

STAFF MEMBERS:

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

PUBLIC:

John Harvey, The Central Virginian;

Mayor Harlowe called the meeting to order at 7:00 p.m. and gave the invocation.

Mayor Harlowe asked if there were amendments and/or additions to the Agenda:

Doswell Pierce stated that the nomination of Mr. Leake to the BZA be removed from New Business. ***Tom Runnett made a motion to approve the Agenda as amended; Doswell Pierce seconded the motion. Motion passed 4/0 with none voting in the negative.***

Approval of the August 11, 2015 Council Meeting Minutes: ***William Thomas made a motion to approve the August 11, 2015 Minutes as written; Tom Runnett seconded the motion. Motion passed 4/0 with none voting in the negative.***

Approval of September Bills to Be Paid: Doswell Pierce had a question on the waste water bill from Louisa County Water Authority; he questioned what the pump out hours

that were billed was. Sal Luciano stated that due to the power outage and the telemetry system not working properly, this was the only way that LCWA could bill for our usage. Mr. Luciano stated that he would contact Pam Baughman at LCWA and request additional information on this for Council. ***William Thomas made a motion to approve the September Bills to Be Paid; Michael Warlick seconded the motion. Roll call was taken.***

Doswell Pierce/ YES

Tom Runnett/YES

William Thomas/ YES

Michael Warlick/YES

Motion passed 4/0 with none voting in the negative.

Town Manager's Report: Mr. Luciano submitted a written report to Council. Michael Warlick questioned if there would be another inspection of the Mineral Old School prior to going back to court. Mr. Luciano stated that he had an inspection scheduled for Tuesday, September 22, 2015 at noon. Mr. Morgan stated to Mr. Luciano that he had not made any improvements to the inside but was considering listing the property for sale and he had some potential purchasers for the property.

Mr. Luciano stated that he received prices on obtaining the electronic mapping; he was working with the GIS Department from Louisa County in obtaining information to give to Hunter Young. Once Mr. Young received this information from Louisa County he would be contacting Mr. Luciano on a price. The Planning Commission was also requesting this type of mapping of the Town of Mineral.

Michael Warlick questioned the leak on 4th Street; Mr. Luciano stated that it was down 4th Street on Main Street Plumbing's side down to his fenced in area. The maintenance men repaired this leak.

Town Attorney's Report: Mr. Maus submitted a written report to Council and had no additions to the report.

Tom Runnett questioned Mr. Maus regarding the other motion for Woodlawn Cemetery; Mr. Maus stated that it had not been started yet.

Michael Warlick questioned Mr. Maus as to the outcome on Mr. Morgan's case. Mr. Maus stated the Judge would request proof from Mr. Morgan of what he has done thus far; there could be possibly more jail time, unless Council takes another form of action such as possibly forcing the sale of the property.

Standing Committee Reports:

Beautification/Anti-Litter Committee: William Thomas had no report.

Budget & Finance Committee: William Thomas had no report.

Building Committee: Michael Warlick stated that he went over to inspect the Old Town Office rental property and Mr. Taylor questioned the repairs to a leaky toilet. Mr. Warlick suggested that Mr. Taylor replace the flapper to remedy the situation. Otherwise, the building looked good and was being maintained properly.

Tom Runnett questioned the power line being raised at the old town maintenance shop and Mr. Luciano stated that this had been done.

Mr. Warlick requested that the maintenance men paint the board going down into the basement. Mr. Luciano stated that he would have the men do this.

Mr. Luciano stated that the maintenance men would be cutting down all the trees behind the old maintenance shop and clearing out all the old materials and trash that is back there.

Cemetery Committee: Tom Runnett had no report.

Economic Development Committee: No Report.

Personnel Committee: Casey Thompson, a maintenance worker, would be leaving to work for a landscaping company. Mr. Luciano stated that he had a potential replacement but he was waiting to hear back from the man because he was looking for full time employment and this position is part time.

Police & Legal Matters Committee: No report. Doswell Pierce stated that in reviewing the report we obtain from the sheriff's office, there seems to be a lot of activity on the increase in the Town of Mineral.

Streets Committee: Michael Warlick stated that what was reported last month had been completed; trimming around stop signs, etc. There were a lot of complaints regarding the road work being done on 7th Street.

Walton Park: No report.

Water & Sewer Committee: No report.

OLD BUSINESS:

Woodlawn Cemetery Evidentiary Hearing: Mr. Maus stated that the Judge told the Town to proceed with the plans on cleaning up the property. Mayor Harlowe stated that they had met with a reporter from Channel 12 News to cover the story. Mr. Maus also stated that the next court date on this issue would be January 26, 2016 at 1:30 p.m.

Update of Timber Harvest: Mr. Luciano stated that to date the amount received was approximately \$5,500, which Ti-Lea Downing had set up a separate account as requested by Council to hold these funds. Doswell Pierce stated that we require the timber man that if he has monies due the Town, that he bring the checks directly to the Town Office. William Thomas requested the percentage that the Town was getting from the sale of this timber; Tom Runnett stated that it was 33 1/3%.

Tom Runnett presented a map to Council displaying the roads throughout the Town. The roads marked in pink could be opened; the roads marked in orange are open and the roads marked in blue are permanently closed. To date, we have cut 3rd Street, West of the Town line; from the Town line back up 2nd Street almost to Virginia Avenue and then St. Frances from 3rd Street over to 2nd Street. They had also cleared the park property and had also cleared the dead timber from the cemetery. ***Tom Runnett made a motion to survey everything on the West side of Mineral Avenue that was highlighted in pink and then continue to cut the timber off of it;*** Doswell Pierce stated that a public hearing should be conducted to allow the town residents who own properties around these areas be informed as to what Council was doing and hear resident's opinions on the issue. A lengthy discussion ensued on this topic. ***Tom Runnett withdrew his motion and Council agreed to table this topic for thirty (30) days.***

ADA Park: Mayor Harlowe stated that she went down and met with Dr. Stanton-Champan to show her the actual grounds at Walton Park. Dr. Stanton-Champan was comfortable with placing the equipment to the right of the circle so we may continue to utilize the circle for other things. Tom Runnett stated that the barn down there could be converted to a picnic shelter and LCPS stated that they could perform the work for under \$3,000.00. A discussion ensued on the pavilion at Walton Park.

Sal Luciano stated that he received a Resolution from the Town of Louisa today supporting the ADA Park in the Town of Mineral. The Board of Supervisors, at their last meeting, voted to support the Town of Mineral in the ADA Park as well. However, there will be no financial support of county funds in conjunction with the ADA Park; all monies will be obtained through Dr. Stanton-Champan's grant. Mr. Luciano contacted Dr. Stanton-Champan and an engineer was in the process of designing the plans for this

park based on the actual site at Walton Park. Once the engineer has the plans designed for the park, Dr. Stanton-Champan would be presenting them to Council.

Draft Rules for Use of Dump Truck: Sal Luciano presented to Council the rules and regulations for use of the dump truck. The purpose of these rules is to eliminate the maintenance men from having to sort through the trash on the truck prior to unloading it at the county landfill and to eliminate the Town having to pay to dump certain items. ***Tom Runnett made a motion to approve and enforce the Written Rules for Use of the Town's Dump Truck as presented; William Thomas seconded the motion. Motion passed 4/0 with none voting in the negative.***

NEW BUSINESS:

Mr. Leake's Nomination to BZA: Removed from agenda.

Request for Street Light at 7th Street & Piedmont (Mrs. Walton): Michael Warlick stated that he drove around that area after dark and he understood why they were making the request. The light would be located on the same side as the stop sign. Sal Luciano stated that Dominion Virginia Power was contacted to verify if there were any fees to erect a new street light at this location, but they had not responded back at this time. ***Council agreed to table this item for thirty (30) days until Dominion Virginia Power comes back with a cost.***

Electronic Maps: Sal Luciano stated that he was waiting on County GIS Department to provide the engineering company with some of the base layers so a price estimate can be determined by the engineering firm.

New Christmas Wreathes & Hook Ups: Sal Luciano stated that Council previously approved for Mr. Harris to make an additional ten (10) wreath brackets that go on the light poles. Mr. Luciano presented Council with pricing on a bucket truck to install the electric hook-ups needed; we can install five (5) additional hook ups at \$2,500.00, if we did all ten (10) it would be \$5,000.00. He had pricing from three (3) companies and Harper Services came in with the lowest bid. He had them price it out in groups of five (5); he budgeted \$6,000 in Beautification for this project. Mr. Luciano's recommendation to Council was that if they would like to have these hook ups installed for the wreathes, it needed to be started soon. Also, we need to have someone put the garland and lights on the wire wreath brackets. Tom Runnett suggested that the Mineral Business Association be contacted to see if they would be willing to assist us with these hook ups. Mayor Harlowe stated that she would contact David Whitlock regarding this matter. ***William Thomas made a motion to install the ten (10) wreath hook ups for \$5,000.00; Tom Runnett seconded the motion. Roll call was taken.***

Doswell Pierce/YES

Tom Runnett/YES

William Thomas/YES

Michael Warlick/Yes

Motion passed 4/0 with none voting in the negative.

Sal Luciano stated that he renegotiated the contract on the water tower with Utility Services. In this year's budget a new line item called "Asset Management" was created. The water tower and well 4 are two (2) items that we currently manage.

He explained that the old contract with Utility Services stated that there was no increase in price for the first three (3) years and then after that they can increase or decrease at a maximum of five percent for each year; this year would be the increase year going up from \$6,800.00 to \$7,600.00 which he budgeted for this increase. However, Mr. Luciano contacted the salesman and discussed a renegotiation of the contract which we will be paying \$6,605.00 for three (3) years which in turn will save money. **William Thomas made a motion to change the contract with Utility Services; Tom Runnett seconded the motion. Roll call was taken.**

Doswell Pierce/YES

Tom Runnett/YES

William Thomas/YES

Michael Warlick/YES

Motion passed 4/0 with none voting in the negative.

Mayor Harlowe called for a motion to adjourn into Closed Session to discuss litigation. **Tom Runnett made a motion to adjourn into closed session; William Thomas seconded the motion. Motion passed 4/0 with none voting in the negative.**

Mr. Maus authorized Council to adjourn into closed session to discuss litigation with Louisa County Water Authority under Virginia Code Section 2.2-3711-A7.

Certification that only what was announced was discussed.

Doswell Pierce/YES

Tom Runnett/YES

William Thomas/YES

Pam Harlowe/YES

Michael Warlick/YES

Mayor Harlowe called for a motion to adjourn the meeting. ***William Thomas made a motion to adjourn the meeting; Doswell Pierce seconded the motion. Motion passed 4/0 with none voting in the negative. Meeting adjourned.***