



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
March 14, 2016  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Tom Runnett, Bernice Wilson Kube, Doswell Pierce, Roy McGhee and William Thomas

**STAFF MEMBERS:**

Sal Luciano, Town Manager; Ti-Lea Downing, Town Clerk; Jack Maus, Town Attorney

**PUBLIC:**

Michael Massie with the Central Virginian;

**Public Comments:** No comments

**Adopt/Amend Agenda:** Sal Luciano added roof of the pavilion/barn at Walton Park and timber cleanup under old business. Pam Harlowe added Fred Byrd's request to close the ally under new business. ***Tom Runnett made a motion to approve the agenda as amended; this was seconded by William Thomas with 0 opposed.***

**Approval of the February 8, 2016 Minutes:** ***William Thomas motioned to approve the minutes and was seconded by Tom Runnett with 0 opposed.***

**Approval of the February Bills to be Paid:** It was questioned as to why we are still paying Verizon for internet. Sal Luciano stated CVA link was having an issue installing the

hardware. They came in last week and completed the installation however the speeds were not fast enough for DMV. CVA Link is supposed to go in and boost the speeds for us. We are waiting to cancel Verizon until CVA Link is up and running properly. Sal Luciano stated that the bleachers at Luck Field were rotted and old. At some point someone went in and placed new wood overtop of the old. Sal Luciano had the maintenance men repair the bleachers during the winter season. Sal Luciano explained we completed the repair because the baseball field is our property and we could potentially be sued if someone was to get hurt on them. ***Roy McGhee motioned to approve the minutes; Tom Runnett seconded with 0 opposed.***

**Town Manager's Report:** Sal Luciano advised we are getting close to the end of our budget year. We are getting a little over on some line items. We are over budget on advertising because of Mr. Morgan's advertisements, by approximately \$400.00. The Town's Legal fees are maxed out. We may have some more legal costs coming up. Revenues are doing well probably more than we have budgeted to include DMV and bank stock tax. Sal Luciano advised he will talk to finance committee if we need to move funds around for legal costs.

**Town Attorney's Report:** No Report

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** Sal Luciano stated the Friendly Oak volunteers will be coming for trash pick up the 17th of February, weather permitting.

**Budget & Finance Committee:** We are currently in good standing. Sal Luciano stated it's time to start the budget process for next year, so if anyone has anything they'd like to add now would be the time to do so. William Thomas made a recommendation for the budget & finance committee to sit down with the town manager and discuss where we stand. Sal Luciano concluded if anyone has anything they'd like to add to the budget please do so before the next meeting.

**Building Committee:** Mr. Taylor stated there is a water leak in the bathroom at the old town office. This will potentially require pulling up the vinyl to locate the leak. Sal Luciano stated we need to send out a plumber to access the leak if this is something that Mr. Taylor has been unable to locate since we own the property. Town Maintenance will go out and look for the leak.

**Cemetery Committee:** The snow got pushed. We need to clean up the blown flowers on the property.

**Economic Development Committee:** No Report

**Personnel Committee:** No Report

**Police & Legal Matters Committee:** No Report

**Streets Committee:** At the area of the last water leak at St. Frances, the property needs to be raked, strawed & reseeded. It was discussed that the fire department usually goes and clears the snow from around the fire hydrants. Pam Harlowe stated that the snow was so deep that the new contractor may not have realized they were there. Sal Luciano looked at a project to add reflective sticks to the fire hydrants so they can be easily found. If council is interested it can be perused further. Pam Harlowe added that it is unusual that we get that deep of a snow. We will revisit this at a later time if it's seen necessary to do so.

**Walton Park:** Bernice Wilson-Kube advised the pavilion is making good progress.

**Water & Sewer Committee:** The Town purchased a lot of water this month. The town manager had brought to attention the possibility of needing to dig up the valve at the intersection of 1<sup>st</sup> and Mineral Ave. It has been leaking for years. Two picnic tables were left out because people are using them. It was requested via the town Facebook page that trashcans be placed out at Walton Park, and this has been done per request. Sal Luciano stated we are looking into somethings at well #4 because it is still not operating as it should be. It's being considered to put in a variable speed computer to control how high the well pump throttles, which may resolve some of the problems we are having here. This is currently being priced out and we are currently awaiting response. Roy McGhee stated there was a gas line being put in on Main St and a line was cut. The property owner stated that it was an inactive sewer line but come to find out it wasn't an inactive line. It was stated that it could possibly be where a lot of our water is going. Sal Luciano proposed we could do a smoke test once weather breaks. VA Rural Water would do this for free. If this is decided to be done we need to agree to spend the money to make the necessary repairs. ***Tom Runnett motioned to schedule to have the smoke test done when weather breaks; this was seconded by Michael Warlick with 0 opposed.***

#### **OLD BUSINESS:**

**Town Seal:** Sal Luciano stated the placement of town seal on the wall of the Council Chambers was discussed when he was hired. The Council decided not to proceed at that time due the financial standing of the town. We are currently at a better financial standing to have the seal placed. Two estimates were given one for \$1,000.00 & one for \$2,000.00 which were both very similar in the product offered. There was a

recommendation to get with Rainbow Graphics to see what they can do for us. A decision on this is pending a response from Rainbow Graphics.

**Fence at the Ball Field:** It was recommended that since the old school burned down, for safety purposes that a chain-link fence be put up between the ball field and the school. Sal Luciano got some prices for a five foot chain link fence being put up separating the property lines. It was of concern the kids being able to safely use the baseball field for tryouts in March. The lowest estimate received for two hundred feet of galvanized fence is \$2,200.00. Bernice Wilson Kube recommended that there needs to be a park budget for each park. Sal Luciano confirmed that Walton Park does have a budget for \$4700.00 which includes the cost of electricity, Port a Jon cost and a few thousand for improvements. Bernice advised there needs to be a specific park budget. ***William Thomas made a motion for the cost of a 5 foot fence not to exceed \$2,500.00; this was seconded by Roy McGhee.***

***Tom Runnett/NO***

***William Thomas/YES***

***Bernice Kube Wilson/YES***

***Roy McGhee/YES***

***Doswell Pierce/YES***

***Michael Warlick/YES***

**10<sup>th</sup> Street Resolution:** There has been some discussion on looking into getting some rough road sections added to state maintenance. Sal Luciano proposed getting the request for 10<sup>th</sup> street presented to VDOT. This section seems to be in the roughest shape. ***William Thomas made a motion for a resolution to incorporate 10<sup>th</sup> street into the VDOT system; this was seconded by Doswell Pierce.***

***Tom Runnett/YES***

***William Thomas/YES***

***Bernice Kube Wilson/YES***

***Roy McGhee/YES***

***Doswell Pierce/YES***

***Michael Warlick/YES***

**NEW BUSINESS:**

**Mr. Kube:** Pam Harlowe advised that there is nothing that states the town cannot have a joint public hearing. Pam Harlowe advised she was the one who requested to have the ad put in the paper. She continued to say she is not rushing the process of the rezoning request for the old mineral school for any particular reason. However, the town currently has a lien against the property and once the property is sold the town will receive their money back. In conclusion she stated she does not see the problem having a joint public meeting. This will benefit the town by recuperating the money that is owed on the property. It was discussed that it is not legally required to put who authorized an ad, but from here forward the town will practice this. Mrs. Kube advised that she doesn't see any reason why we are rushing the rezoning request, because in fact when we are having a joint public hearing we are rushing things. She stated that Mr. Morgan has devalued the town's property for over a decade and he still has not cleaned up the property as he was instructed to do. Mrs. Kube concluded that it is detrimental to this town to rezone this property. There was some different input from the council members in regards to whether or not they agree with the meeting being a joint public meeting.

***Tom Runnett made a motion to go into close session for the purpose of potential litigation under Virginia 2.2-3711A7; Michael Warlick seconded the motion with all in favor.***

***Certification that only what was announced was discussed.***

***Tom Runnett/YES***

***William Thomas/YES***

***Bernice Kube Wilson/YES***

***Roy McGhee/YES***

***Doswell Pierce/YES***

***Pam Harlowe/YES***

***Michael Warlick/YES***

***Tom Runnett made a motion to adjourn the meeting; Bernice Kube Wilson seconded the motion.***

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***Pamela Harlowe, Mayor***

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***Ti-Lea Downing, Clerk***

