



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
February 13, 2017  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce, Tom Runnett, Bernice Wilson Kube, Roy McGehee and William Thomas

**STAFF MEMBERS:**

Sal Luciano, Town Manager  
Ti-Lea Downing, Town Clerk  
Andrea Erard; Town Attorney

**PUBLIC:**

Stephanie Koren & Joseph Haney with the Central Virginian

Pam Harlowe opened the meeting with the invocation.

**No Public Comments**

**Adopt/Amend Agenda:** Additions to the agenda:

- Closed session-personnel and water system
- Old business-estimate to remove trees at the spring

*Tom Runnett made a motion to approve the agenda as amended; this was seconded by William Thomas. Motion passed with all in favor.*

**Approval of the January 09, 2017 Minutes:** *Thomas Runnett made a motion to approve the minutes as presented; this was seconded by Tex Pierce. Motion passed with all in favor. Roy McGehee abstained*

**Approval of the February Bills to be Paid:** There was a high water purchase due to the Town's water tower being down. Thomas Runnett *made a motion to approve the bills as presented; this was seconded by William Thomas. Motion passed with all in favor.*

**Town Manager's Report:** In addition to his written report, there is a water leak at Walton park. It appears to be a large leak. Eric Harlowe has piled up the debris that was at Walton Park and the 70% of the piles were burned. The Planning Commission will meet on February 20, 2017 even though the office is closed due to the holiday. The artist who is repairing the mural will be making the repairs soon. The artist is working on finding paint that matches the existing paint. Sal Luciano signed the contract with the Taxing Authority Consulting Services to assist with collecting back taxes. He will keep Council updated on the progress.

**Town Attorney's Report:** Andrea Erard is delighted to be working with the Council. The attorney reported that the general assembly is now in session. There are a few pieces of legislation that are being reviewed, one of which is that the towns can join with the county on personal property collection. The Checkbooks may be required to be available online, along with draft minutes, and approved minutes all within certain times. The attorney will keep an eye on ongoing legislation.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** The beautification festival will be held on April 29, 2017.

**Budget & Finance Committee:** No Report

**Building Committee:** No Report

**Cemetery Committee:** There have been some issues with accessing the Woodlawn cemetery. TRL LLC has allowed access to the cemetery thru property owned by TRL LLC on Virginia Avenue. Due to the winds, Spring Grove Cemetery needs to have some blown debris picked up. It was suggested to converse with Friendly Oaks to see if they'd be interested in helping with the clean-up.

**Economic Development Committee:** Mineral Christian church has opened in the town where Calvary Chapel previously was. There have been multiple interests in building multifamily dwellings in the town.

**Personnel Committee:** Closed Session

**Police Work & Legal Matters Committee:** No report.

**Streets Committee:** The list that has been submitted to VDOT for pot hole repairs in the past four months will be resubmitted to ensure that the list has not been forgotten. There is also an additional pothole to be reported. Sal Luciano reported that we are waiting for one more stop sign and then the street sign project will be completed.

**Walton Park:** Sal reported that the pavilion is coming along nicely and the students are making great progress. Prices for concrete floors will be obtained and be put on next year's budget.

**Water & Sewer Committee:** Tom Runnett reported that there is a water leak at Walton Park. Mr. Runnett also reported that there is a type of project similar to the sewer project that will be beneficial to the water lines.

**OLD BUSINESS:**

**Beautification Festival April 29, 2017:** This was discussed already, under the standing committee report for beautification.

**VDOT Resolution:** *Thomas Runnett made a motion to table the matter for 30 days for the Town Attorney to make changes to the resolution, seconded by Bernice Wilson-Kube with all in favor.*

**Tree Estimates for Spring Property:** A tree fell on a portion of the fence at the old spring. Sal Luciano contacted the insurance company who advised this is a covered loss and the town would be responsible for their \$1,000.00 deductible only. The estimate Sal Luciano received for the fence repair was \$2,500.00. It was suggested to cut the remainder of the trees surrounding the fence prior to repairs. The estimates to cut the trees were \$12,500 and \$10,000. *Tom Runnett made a motion to complete the fence repairs at the spring; this was seconded by Bernice Wilson Kube with all in favor.*

*Tom Runnett made a motion to go into closed session under VA code section 2.2 37 11 A29 and 2.23711 A1, 2.2 37 11 A3; this was seconded by Bernice Wilson Kube with all in favor.*

*Certification that only what was announced was discussed.*

*Tom Runnett/YES*

*Roy McGhee/YES*

*William Thomas/YES*

*Doswell Pierce/YES*

*Bernice Wilson Kube/YES*

*Pam Harlowe/YES*

*Michael Warlick/YES*

*Tom Runnett made a motion to proceed with exploring a contract for trash removal service; this was seconded by Bernice Wilson Kube.*

*Tom Runnett/YES*

*Roy McGhee/YES*

*William Thomas/YES*

*Doswell Pierce/NO*

*Bernice Wilson Kube/YES*

*Michael Warlick/YES*

*Bernice Wilson Kube made a motion to adjourn the meeting; this was seconded by Tom Runnett with all in favor.*