



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
June 12, 2017  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Tom Runnett, Bernice Wilson Kube, Roy McGhee, William Thomas, and Doswell Pierce

ABSENT: Michael Warlick, Vice-Mayor

**STAFF MEMBERS:**

Patricia Vaughan, Andrea Erard, Town Attorney

Absent: Sal Luciano, Town Manager & Ti-Lea Downing, Town Clerk

**PUBLIC:**

Joseph Haney with the Central Virginian, Stephanie Koren

**Adopt/Amend Agenda:**

**Under New Business:**

- Added meeting Schedule for the upcoming 2018 fiscal year

**Tommy Runnett made a motion to approve the amended agenda; this was seconded by Bernice Wilson-Kube, with all in favor.**

**Approval of the May 2017 Minutes:**

Changes were made under the public section, to move the closing of the public hearing before the motion was made.

***Roy McGehee made a motion to approve agenda minutes as presented; this was seconded by Dr. Thomas, with all in favor.***

**Approval of the June 2017 Bills to be Paid: Tommy Runnett made a motion to approve the May bills to be paid; this was seconded by Bernice Wilson Kube, with all in favor.**

**Town Manager's Report:** Sal received a zoning permit to build a single family home for the Groome Family at Park Avenue and 9<sup>th</sup> street. We will need to do a water hook up for property sometime in the next few weeks.

**Town Attorney's Report:** The town attorney visited two property's near Mr. Morgan's and took photographs to show the condition in which they are in. These additional houses will help us to strengthen the case against Mr. Morgan based on the closeness to his property. The first house located at the corner of St. Cecilia and 1<sup>st</sup> street has foundation issues and broken windows. The corner of Lee and St. Cecilia is very overgrown and has broken windows also. The Attorney shared her concerns on the health risks that this property poses and that her opinion is to file something that states that it poses that health risk to the community. More pictures were taken of Mr. Morgan's property and of the inoperative vehicle. Sal stated that there is a property across from Miller's Market that has tall grass. Sal also shared that we can only cut the grass at a property if the property is vacant. Andrea shared that the state has updated the state law and that we should look into changing the town ordinance. The council will give Sal a list of addresses of other properties that they would like Andrea to look into and Sal will pass the information on to her.

***William Thomas made a motion to update the town code and to itemize the properties that need to be addressed, this was seconded by Tex Pierce, with all in favor.***

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** No Reports

**Budget & Finance Committee:** Motion to approve budget by Doswell Pierce, seconded by William Thomas, with all in favor.

**Doswell Pierce made a motion to appropriate the 2017/2018 budget, seconded by Tommy Runnett, with all in favor.**

**Motion for any remaining funds from the cemetery at the end of June be carried over to the new budget by Doswell Pierce, seconded by William Thomas with all in favor.**

**Building Committee:** Bernice Wilson Kube stated that she would like to see something done about the poison oak. She shares that it needs to be looked at and sprayed at both the old town hall and the maintenance building.

**Cemetery Committee:** The Mayor asked that the trees at the Cemetery and Walton Park be watered.

**Economic Development Committee:** Bernice Wilson Kube shared that the building where the old Pack and Ship was located has been sold but is unsure if it will be a business or a residence.

**Personnel Committee:** Will be discussing this in a closed session at the end of the meeting.

**Planning Commission:** Tommy shared that there was a very long 4 hour meeting with the county, with nothing that will directly impact the town.

**Police & Legal Matters Committee: No Report**

**Streets Committee:**

**Walton Park:** Horse Parade went great; the T.V. show was happy with the turnout and with were amazed by Walton Park. There was left over contribution money that will go to the Civil War dancers and The Knights of Columbus. The Mayor shared that the old school house has been moved.

**Water & Sewer Committee: No Report**

**OLD BUSINESS:**

**Access to Woodlawn Cemetery:** Sal shared that permission has been given to access the Cemetery and to put in gravel for ease of access. Do to the cost it has been agreed to not put gravel down. Sal will look into getting a written agreement that we have access to it. Tommy suggested that this written agreement would be better than an oral agreement.

**Trash Pickup Date:** Discussion on moving trash days to Monday and Thursday for business and Thursday for residential. Council expressed their concern on moving this date. Wednesday will stay as both residential and business pickup. Businesses will be

given 2 large trash cans to use. Sal will give Updike the update that pickup will remain on Wednesday only. Roy McGhee made a motion to have trash picked up on Monday and Thursday, 2<sup>nd</sup> by Doswell Pierce, with a 2/3 vote, with Tommy Runnett, Roy McGhee, and Bernice Wilson Kube voting no.

**Landscaping Service:** Sal will do a reference check on the company that is chosen, and then a final selection can be made. These companies said that all items that are not attached to the headstones in the cemetery will need to be removed before they will cut this grass. Concern on what the extra maintenance men do if we hire a landscaping service. Pam suggested that we see how the maintenance men do for the next month and then discuss this further at next months meeting. **Motion to table for a month by William Thomas, seconded by Tommy Runnett with all in favor.**

**Engineering Study of Water System:** Three companies have come forward with bids for this project, with one bid being out of the question due to the price.

**Motion by Doswell Pierce to approve a budget of \$10,000 from the escrow account for water/sewer repairs to pay for one half of the cost of the bid and that Louisa Water Authority will be paying the other half, which would equal \$6,000, and to be no more than \$10,000, seconded by Tommy Runnett, with all in favor.**

#### **NEW BUSINESS:**

##### **Approve and Appropriate Budget for July 2017-2018:**

Approved during Budget and Finance Committee Report

##### **Approve Meeting Schedule for 2018:** No Discussion

**Doswell Pierce made a motion to approve the 2018 meeting schedule, seconded by Tommy Runnett, with all in favor.**

