



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
Monday, August 14th, 2017
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Tom Runnett, Roy McGhee, William Thomas, and Doswell Pierce

Absent: Bernice Wilson Kube

STAFF MEMBERS:

Sal Luciano, Town Manager; Ti-Lea Downing, Treasurer/Clerk; Andrea Erard, Town Attorney

PUBLIC:

Stephanie Koren, Kelly Taylor, Joseph Haney with the Central Virginian

Public Comments: No Comments

Adopt/Amend Agenda: Under closed session add discussion of town owned property by Michael Warlick and under new business add conditional use permit by Doswell Pierce.

Motion to approve amended agenda by Doswell Pierce, seconded by Tommy Runnett, with all in favor.

Approval of the July 10, 2017 Minutes:

Motion to approve July minutes by Roy McGhee, seconded by Tommy Runnett, with all in favor.

Approval of the August 2017 Bills to be Paid:

Motion to approve August bills made by William Thomas, seconded by Roy McGhee, with all in favor

Town Manager's Report: Sal shared that VDOT has installed the delineators on the curb at the corner of 5th and Mineral Avenue. VDOT has completed the installation of the sidewalk from the Farmer's Market to Mineral Baptist Church, and they will be coming back to cut the curb that is located in front of the building at the Farmer's Market. The new maintenance worker has started and is doing a great job. They have been working on the poison ivy vines located over at the old DMV building and they are all cleared away.

Town Attorney's Report: The town attorney shared that the Fourth Circuit Court made a ruling that elected officers may not deliver prayer at council meetings. She recommends that prayer not be continued as in the past and that we look into having a rotating schedule with local pastors leading the prayer, and having the different churches coming in so that there is a variety of religions present. Another opinion is to have a prayer before the meeting starts. Tommy Runnett suggested moving the prayer to before the opening of the meeting. Andrea sent the information in for Mr. Morgan's case and the term day is set for Sept 11. She provided some drafts for some run down properties in the area, and she has provided an agreement that they will have to sign. Sal asked how we would go about getting this agreement to the owners. Andrea shared that if they are not local that it be sent by certified letter with confirmation that they received it. She has updated the tall grass ordinance and has a draft for council to look at and approve.

Standing Committee Reports:

Beautification/Anti-Litter Committee: Under New Business: Winter decorations, Tommy suggested we table this for 30 days, but Sal shared that he needed approval on this to move forward with issues such as VA Power, and issues on the items not working properly. They would start at Besley to 1st street, with each pole having a decoration, which would be about 20 decorations.

Motion made by Tommy Runnett to proceed with the holiday decorations, seconded by Doswell Pierce, with all in favor.

Budget & Finance Committee: Doswell shared that things are moving right along and that the final budget for 2016/2017 looks good.

Building Committee: Mineral Shakes will be closing at the end of September.

Cemetery Committee: Comments have been made that the cemetery is looking better than ever. Sal shared that the maintenance men will be spraying the grass where it is coming into the gravel when the weather allows. He also shared that the maintenance men on their own, have asked to build a trash can so that people can have some where to throw their trash and old decorations away.

Economic Development Committee: No report

Personnel Committee: Sal shared that a full time and a part time DMV clerk have been hired.

Planning Committee: Tommy shared that the town will have their meeting this Monday, and that they will be discussing the towns comp plan. He also shared that the Louisa Planning Commission shared their comp plan at their meeting and that nothing would affect the Town of Mineral.

Police & Legal Matters Committee: No Report

Streets Committee: Ti-Lea has a list that she will be sending to VDOT. Over all the streets are in good condition, since VDOT had taken over, and the work done at 10th street looks good.

Walton Park: There are some limbs that will need to be hauled off by the maintenance crew. The water and electricity will be kept on at the pavilion at all times. The maintenance workers are now being given a calendar with a list of upcoming events so that they are prepared. The mayor suggested that there be one person responsible to make sure that the water and lights have been turned off after the event.

Water & Sewer Committee: Waiting on the engineering report from the Thrasher group. Sal shared that at this time we are still buying all our water from Louisa Water Authority.

OLD BUSINESS:

Derelict Properties: This was addressed in the Town Attorney's Report

NEW BUSINESS:

Zoning code for pools: A zoning request has been made to install an in-ground pool. There are not currently any zoning codes on this. Sal suggested that we follow the requirements from the county. This will be presented again at the next meeting to look more into the details.

Homecoming Parade: The plan is for the parade will start at Walton Park and end at the High School. A group will be assigned to clean up the trash along the route after the parade. The parade will be Saturday October 7 at 3pm.

Motion to approve by Doswell Pierce, seconded by Tommy Runnett, with all in favor.

Dominions request for easement: Sal shared that there is some overheads line above our property and they would like to move these lines underground. Andrea said that a public hearing will have to be held about this at next month's meeting.

Motion made that Dominion pays the cost of all advertisement for this by Roy McGhee, seconded by William Thomas, with all in favor.

Winter Decorations: This was discussed under Beautification/Anti-Litter.

Condition/Use Permit: Doswell shared that a conditional/use permit is about to expire and that he suggests a letter be sent to the owner and that he be given 30 days to follow up about this.

Michael Warlick made a motion to adjourn to the closed session, seconded by William Thomas, with all in favor.

Council was authorized to go into closed session to discuss property under Virginia Code Section 2.2-37-11 a1.

Certification that only what was announced was discusses.

Tommy Runnett/ yes

William Thomas/ yes

Roy McGhee/ yes

Doswell Pierce/ yes

Pam Harlowe/ yes

Michael Warlick/ yes

William Thomas made a motion to adjourn, seconded by Michael Warlick, with all in favor.