



Town of Mineral
Post Office Box 316
312 Mineral Avenue
Mineral, VA 23117
Phone 540-894-5100 Fax 540-894-4446
www.townofmineral.com email: mineral@louisiana.net

Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Tom Runnett
Bernice Wilson-Kube
Doswell Pierce
Roy McGehee
William Thomas
Salvatore Luciano, Town Manager
Ti-Lea Downing, Treasurer/Clerk
Jack Maus, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
November 14, 2016
7:00pm

COUNCIL MEMBERS:

Pam Harlowe, Mayor; Michael Warlick, Vice-Mayor; Doswell Pierce, Tom Runnett, Roy McGhee, Bernice Wilson Kube and William Thomas

STAFF MEMBERS:

Sal Luciano, Town Manager
Ti-Lea Downing, Town Clerk
Jack Maus; Town Attorney

ABSENT:

PUBLIC: No public comments

Pam Harlowe opened the meeting with the invocation.

Adopt/Amend Agenda:

Addition to the agenda under old business

-Parade for Jack Jouett Ride

Tom Runnett made a motion to approve the agenda as amended; this was seconded by William Thomas. Motion passed with all in favor.

Approval of the October 11, 2016 Minutes: *Tom Runnett made a motion to approve the minutes as amended; this was seconded by Roy McGhee. Motion passed with all in favor.*

-Mural is being repaired instead of becoming a new mural

-Corrected business name 'Treasures for You'

-Corrected the misspelling of Jack Maus name

Approval of the October Bills to be Paid: *William Thomas made a motion to approve the bills as presented; this was seconded by Michael Warlick. Motion passed with all in favor.*

Town Manager's Report: Met with VDOT to discuss the possible road work involving the street lights and turning lanes in town. Also conversed with the Thomas Jefferson Planning District for he needed information for the involvement with Town of Mineral Five Year Comprehensive Plan. The Town of Louisa has agreed to hang up the Town of Mineral Christmas reefs. Sal discussed with Mr. Carol that we are planning to pick up the Christmas tree on Monday Nov. 21st for the tree lighting service on November 27th.

Town Attorney's Report: No Report

Standing Committee Reports: No Report

Beautification/Anti-Litter Committee: Committee will be orchestrating and collaborating with Mineral Baptist Church for the Christmas Tree Lighting.

Budget & Finance Committee: Mr. Wunsh delivered the audits that were needed but will return in December to explain further. The finance committee has planned to meet to discuss the given information.

Building Committee: The Mineral Shakes ice cream shop will continue to stay open throughout the winter but will have seasonal hours. Since the shop will stay open he will continue to serve hot beverages, such as coffee. The owner will like to have the silt swept from around the shop.

Cemetery Committee: Sal reported that he has received multiple complaints concerning damages to selective grave headstones. The headstones appeared to be broken based on impact. It has been thought to have come from the maintenance men when they were mowing, which seems uncertain due to the fact that it would've damaged the town's equipment. Therefore the cause of damage headstone is undetermined and the Town of Mineral will be paying for the damage to the broken headstones.

Economic Development Committee: As reported in last months' meeting the seafood place will not be opening now. There has been discussion of a potential Bed and

Breakfast opening at the old Dunlore Inn. However the owners will need a lodge house license and more parking based on the square footage. The opening date is undetermined.

Personnel Committee: No Report

Police Work & Legal Matters Committee: No report

Streets Committee: Michael Warlick reported that a few but not all of the street signs have been assembled but is still in the process. Pot holes are becoming an issue as well throughout the town.

Walton Park: Bernice Wilson-Kube reported that during the Harvest Festival she received complaints about the road being muddy and constantly tripping during the event.

Water & Sewer Committee: Sal reported that a water leak on Lee street and Saint Cecilia street. Sal suggested that the town hire The Central Virginian Contractors to examine and repair the water line leak, due to the proximity to a high pressure sewer line. The Central Virginia Contractors estimated the repair cost at \$3,000.00.

William Thomas made a motion to approve the repair of the Well at Pump 5 for it not to exceed \$3,000.00; this was seconded by Michael Warlick. Motion passed with all in favor.

OLD BUSINESS:

Mineral Elementary School property

Mr. Morgan has continuously requested that the selected portion of where his property is located on the Mineral Elementary School property to be rezoned from residential general to light commercial. It was discussed that the council decided to deny his request for the rezoning of the property. Upon on the decision, Jack Maus will compose a written statement and mail it to Mr. Morgan explaining the council's decision to deny his request.

Bernice Wilson Kube made a motion to reject Mr. Morgan request to rezone the Mineral Elementary School property from residential general to light commercial; this was seconded by Tom Runnett. Motion passed 5/1 with Michael Warlick voting against.

Tax Lien- Mineral School Property

It was discussed if the Town of Mineral had received the authority from the courts to place a tax lien towards Mr. Morgan property, Mineral Elementary School. It was revealed that in order for the property to be sold, the lien must be paid in full before the new owners take possession of the land and the rezoning process can begin. Jack Maus suggested that the council file a civil suit against Mr. Morgan's, to force sale of the old Mineral Elementary School property. Once the force sale and the tax lien are dissolved the town will be reimbursed for their portion of the property. Based upon the decision of

the council, they discussed and agreed to start the process of paperwork towards Mr. Morgan in regards to force sell on the old Mineral Elementary school in the amount of \$55,963.30.

Doswell Pierce made a motion to begin the paperwork for force sale on the Mineral Elementary school property; this was second by William Thomas. Motion passed with all in favor.

Jack Jouette Ride

Bernice Wilson-Kube reported that the Jack Jouette Ride will be held on June 3, 2017. The organization this year would like to get the general public and local community involved in the parade. Possibly by providing breakfast and lunch for the public, as well as including the public to ride in the parade if they own their own horse.

NEW BUSINESS:

VDOT Resolution

Due to potential vehicle accidents between cars and 18-wheelers, in the issue of making a right turn coming from RT 522 on to First Street. Therefore, purpose of the resolution is to request VDOT to observe and make changes to the traffic pattern in the middle of town at the traffic light. The potential solution VDOT may choose to decide is to restripe and repaint the roads of the designated area.

Bernice Wilson-Kube made a motion to approve the VDOT Resolution; this was second by Doswell Pierce. Motion passed with all in favor.

Proposal for VDF on Well #4

Sal reported that Well #4 is not producing the amount of water that it use to at 130 gallons a minute as compared to now at 65 gallons a minute. The issue is when the water pump comes on; it will pump a limited amount of water, causing well to run dry. The solution is to install a variable frequency device that'll cut on and idle back the water pump until it is neutralized. Sal has received multiple pricing estimates from different businesses and decided \$4800.00 was the better estimate.

William Thomas made a motion to approve the proposal for VDF on Well #4 for it not to exceed \$4,800.00; this was seconded by Tom Runnett. Motion passed with all in favor.

Tom Runnett made a motion to go into closed session to discuss personnel; Bernice Wilson-Kube seconded the motion. Motion passed with all in favor.

Council was authorized to go into closed session to discuss personnel under Virginia Code section 2.2-37-11 A1.

Certification that only what was announced was discussed.

Tom Runnett/YES

William Thomas/YES

Bernice Kube Wilson/YES

Roy McGhee/YES

Doswell Pierce/YES

Pam Harlowe/YES

Michael Warlick/YES

Bernice Wilson-Kube made a motion to approve Jessica Lawson for Fulltime benefits and retirement; this was second by William Thomas. Motion passed with all in favor.

Bernice Wilson-Kube made a motion to adjourn the meeting; Doswell Pierce seconded the motion. Motion passed with all in favor.