



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Tom Runnett  
Bernice Wilson-Kube  
Doswell Pierce  
Roy McGehee  
William Thomas  
Salvatore Luciano, Town Manager  
Ti-Lea Downing, Treasurer/Clerk  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
Monday March 12, 2018  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe, Mayor; Mike Warlick: Vice Mayor  
Tom Runnett, Bernice Wilson Kube, Roy McGhee,  
William Thomas, and Doswell Pierce

**STAFF MEMBERS:**

Ti-Lea Downing; Treasurer/Clerk, Sal Luciano;  
Town Manager, Andrea Erard Town Attorney via  
conference call

**PUBLIC:**

Duane Adams, Mineral District Supervisor, Joseph  
Haney with the Central Virginian

**Public Comments:** Dewayne Adams spoke concerning the budget session for Louisa County, he spoke briefly on the real estate and personal property taxes, stating that there will not be an increase this year. He spoke briefly of items in the County and offered his time and assistance to the Town.

**Adopt/Amend Agenda:**

*Thomas Runnett made a motion to approve the agenda as presented, seconded by Michael Warlick, motion passed with all in favor.*

**Approval of the February 12, 2018 Minutes:** *William Thomas made a motion to approve the February minutes, seconded by Tom Runnett, motion passed 5/0/1, with Bernice Wilson-Kube abstaining due to her absence the month before.*

**Approval of the March 2018 Bills to be Paid:** *Michael Warlick made a motion to approve the March bills, seconded by William Thomas, with all in favor.*

**Town Manager's Report:** In addition to the written report that was submitted by Sal he also reported that we did receive the recreation access grant for Walton Park by VDOT. Documents will need to be signed and the project will then move forward.

**Town Attorney's Report:** Andrea reported that she had spent a large amount of time working on the Morgan case and we discuss specifics during closed session.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** Tom Runnett stated that the parade and fair were coming to Town in April . The date of the parade will be April 27, 2018. The beautification festival will be held April 28, 2018 at the Mineral Farmer's Market.

**Budget & Finance Committee:** No Report

**Building Committee:** The remodeling of the bathrooms at the old Town Hall has begun. The goal is to have this completed by the end of the month.

**Cemetery Committee:** Tom Runnett stated that once the winds calm down the men need to pick up blown flowers and debris at the cemetery. A headstone was damaged by a motor vehicle. The owner of the site was notified. The headstone will be replaced or repaired by the Town and will be processed through the insurance.

**Economic Development Committee:** No report

**Personnel Committee:** The part-time maintenance man is leaving for a full-time position with another company. Sal has contacted the high school to see if there are any students in the career and technical education program that may be interested in working part-time.

**Planning Commission Updates:** Tom Runnett reported that the comprehensive plan for the Town of Mineral is included in the packets and is on the agenda for discussion tonight. The Louisa County Planning Commission is working on the comprehensive plan for the county.

**Police & Legal Matters Committee:** No Report

**Streets Committee:** Michael Warlick stated that a list of the potholes had been turned into the town office to be submitted to VDOT. The stripping and moving of the stop bar has not been taken care of yet, possibly due to the weather.

**Walton Park:** The Town Manager went over the events scheduled so far for the park for the remainder of this year.

**Water & Sewer Committee:** The water system is listed under closed session. Sal reported that one leak had been repaired on Louisa Avenue.

**OLD BUSINESS:**

***Tractor Prices:*** *Tom Runnett made a motion that the purchase of a tractor be tabled for an unspecified amount of time. Bernice Wilson-Kube seconded the motion. Motion passed with all in favor*

Tex Pierce stated that it has been discovered that the backhoe can actually be used as a tractor. Maintenance has not been kept up on the backhoe and it is needed. The maintenance should be taken care of at an actual backhoe company.

***Tex Pierce made a motion to use \$5,000.00 from the sale of the trash truck to have the backhoe transported, serviced, cleaned and have a 3 point hitch attached seconded by Tom Runnett. Motion passed with all in favor***

**NEW BUSINESS:**

**Pool Ordinance Recommendation from Planning Commission:** Tex Pierce questioned the installation of a pool within 10 feet of a property line. Discussion followed. It was discussed and decided that the Planning Commission needs to review the zoning ordinances.

***Tom Runnett made a motion to advertise to hold a public hearing at the next Council meeting on the pool ordinance. Tex Pierce seconded it. Motion passed with all in favor.***

**5 Year Comp Plan Recommendation from Planning Commission:**

***Tom Runnett made a motion to advertise to hold a public hearing at the next Council meeting on the 5 year comp plan recommendation from Planning Commission, Michael Warlick seconded. Motion passed with all in favor.***

**New Lawn Mower:** Tex has spoken with the Town manager and it is his finding that a new mower needs to be purchased within 30 days. Currently only one lawn mower is operational. Discussion followed. Sal presented council with price quotes from Besley Implements for a Hustler mower and from Lake Anna Tractor for a Scag mower.

**William Thomas made a motion to purchase the Hustler with 135 hours from Besley Implements, seconded by Michael Warlick. Motion passed all in favor**

**Tex Pierce made a motion that the cost of the mower, \$8400.00 be taken out of the \$16000.00 that was received from the sale of the trash truck, seconded by Tom Runnett. Motion passed with all in favor**

**Chamber of Commerce** – The dinner for business person of the year will be held on March 29<sup>th</sup> at Spring Creek. If anyone is interested in attending please let the town office or the Mayor know.

**Council was authorized to go into closed session pursuant to Va. Code § 2.2-3711(A)(3) for the discussion or consideration of the disposition of publicly held real property, because discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body-water system and pursuant to Va. Code § 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation, because such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body-Mineral v. Morgan.**

*Motion to go into closed session by Bernice Wilson-Kube, seconded by Michael Warlick. Motion passed with all in favor.*

**Certification that only what was announced was discussed.**

**Tommy Runnett/ yes**

**William Thomas/ yes**

**Roy McGhee/ yes**

**Doswell Pierce/ yes**

**Bernice Wilson Kube/ yes**

**Pam Harlowe/ yes**

**Michael Warlick/ yes**

*Motion by Bernice Wilson-Kube to authorize the Town Attorney to file a Motion for Nonsuit in Mineral v. Morgan CL 16-383 and to authorize the Town Attorney to initiate a suit to collect on the nuisance abatement lien involving Mr. Morgan which was recorded in Deed Book 1079, Page 710, seconded by Michael Warlick, motion passed with all in favor.*

*Motion to adjourn meeting by Tommy Runnett, seconded by Roy McGhee, Motion passed with all in favor.*