



Town of Mineral
Post Office Box 316
312 Mineral Avenue
Mineral, VA 23117
Phone 540-894-5100 Fax 540-894-4446
www.townofmineral.com email: mineral@louisa.net

Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Ed Jarvis
Jessie Shupe
Doswell Pierce
Roy McGehee
Ti-Lea Downing, Treasurer/Clerk
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
Monday September 10, 2018
7:00pm

COUNCIL MEMBERS:

Pam Harlowe Mayor; Mike Warlick Vice Mayor;
Doswell Pierce, Jessie Shupe, Ed Jarvis, Roy
McGehee and William Thomas

STAFF MEMBERS:

Ti-Lea Downing; Interim Town Manager, Andrea
Erard Town Attorney

PUBLIC:

Dewayne Adams; Mineral Board of Supervisor,
Joseph Haney with the Central Virginian, Bishop
Moore II, Allison Fincham

Mayor Harlowe opened the public hearing for the renting of the old town office.

There were no public comments.

Mayor Harlowe closed the public hearing

Motion made by William Thomas, seconded by Jessie Shupe to approve leasing of the old town hall under the terms as identified in the notice of advertisement for the public hearing, motion passed with all in favor. Ed Jarvis abstained.

Public Comments:

Bishop Moore would like the lease to start November 1, 2018

Allison Fincham came to the meeting to observe, she is interested in the Town Manager position that is open. She has had several years working with counties, towns and cities. She is currently at the Town of Colonial beach.

Adopt/Amend Agenda:

Michael Warlick made a motion to approve the agenda as presented, seconded by Roy McGehee, motion passed with all in favor.

Approval of the August Minutes: *Ed Jarvis made a motion to approve the August minutes as presented seconded by Roy McGehee, motion passed with all in favor. Tex Pierce abstained*

Approval of the September 2018 Bills to be Paid: *Jessie Shupe made a motion to approve the September bills as presented, seconded by William Thomas, motion passed with all in favor.*

Town Manager's Report:

Ti-Lea Downing interim Town Manager stated that preparations were taking place by town maintenance in anticipation of the impending hurricane.

Town Attorney's Report:

The attorney took the liberty to draft a resolution to declare a local emergency, she thought because of the weather forecast the council would want to adopt this resolution.

Motion made by Roy McGehee to adopt the resolution for local emergency, seconded by William Thomas. Motion passed with all in favor.

The Town attorney has not been able to make contact with the broker concerning the Farmer's Market transaction. William Thomas stated that he would contact the Whitlock family.

Closing should occur next week on the property for 304 Mineral Avenue.

The closing of the alleyway for the Groome's family was discussed.

The attorney updated that there will be hearing on the nonsuit that was filed by the Town of Mineral, on October 16, 2018 at 9:30 a.m. concerning the Morgan suit.

Standing Committee Reports:

Beautification/Anti-Litter Committee: Flowers will be replaced in the Welcome to Mineral signs, when they start showing signs of distress

Budget & Finance Committee: No report

Building Committee: Mike will meet with the interim Town Manager to look at the old town office to review a few items that need attention prior to the renting of the old town office.

Cemetery Committee: The number of items at the grave was discussed and will be handled in depth next year.

Economic Development Committee: Ed Jarvis asked if the Town was going to take a position on the proposed Shannon Hill development. This was discussed at length, it was decided that this was outside the Town limits. The council as a whole would not make a stance as group, but Council could do so on a personal level.

Personnel Committee: William Thomas stated that at the last meeting Ti-Lea Downing was appointed as the interim Town Manager, he would like to wait for any decisions to be made concerning the position until January 1, 2019. This would allow an evaluation of her work and then Council can decide what to do with the position.

Planning Commission Updates: Ed Jarvis stated there was not a planning commission meeting in August. The existing members agreed they would serve again. A meeting will be held to appoint a new chairperson and to discuss new members.

Police: No report

Streets Committee: Michael Warlick has been in contact with Jamie Glass with VDOT concerning plans for the Town.

Walton Park:

Water & Sewer Committee: Tex Pierce reported that he matched Sal's answers to the Louisa County Water Authority questions and it was emailed to Pam with LCWA. It will be in the packets for the LCWA meeting.

NEW BUSINESS:

Two Hour Parking signs – Jessie Shupe reported that he was looking of ways to open up the streets and make everything more appealing. He counted 11 Or 12 signs that could be potential be moved. Council will review the location of these signs and will be discussed at the next meeting.

Ed Jarvis made a motion to go into closed session for the purpose to discuss disposition of public property pursuant to VA Code 2.2-37 11 A3 . Seconded by William Thomas. Motion passed with all in favor

Certification that only what was announced was discussed.

Ed Jarvis/ yes

William Thomas/ yes

Roy McGhee/ yes

Michael Warlick/ yes

Jessie Shupe/ yes

Pam Harlowe / yes

Tex Pierce / yes

Adjourn: Motion to adjourn the meeting by Michael Warlick seconded by Roy McGehee, motion passed with all in favor