



Town of Mineral
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Pam Harlowe, Mayor
Michael Warlick, Vice-Mayor
Ed Jarvis
Jessie Shupe
Doswell Pierce
Roy McGehee
Ti-Lea Downing, Treasurer/Clerk
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting
Monday October 9, 2018
7:00pm

COUNCIL MEMBERS:

Pam Harlowe Mayor; Mike Warlick Vice Mayor;
Doswell Pierce, Jessie Shupe, Ed Jarvis, Roy McGehee
and William Thomas

ABSENT:

STAFF MEMBERS:

Ti-Lea Downing; Interim Town Manager, Andrea Erard
Town Attorney via phone conference

PUBLIC:

Joseph Haney with the Central Virginian,

Public Comments: There were no public comments

Adopt/Amend Agenda:

Under old business add signs
Under new business add Microphones

Michael Warlick made a motion to approve the agenda as amended, seconded by Tex Pierce, motion passed with all in favor.

Approval of the September Minutes: *Tex Pierce made a motion to approve the September minutes as amended seconded by Ed Jarvis, motion passed with all in favor.*

Approval of the October 2018 Bills to be Paid: *Tex Pierce made a motion to approve the October bills as presented, seconded by Michael Warlick, motion passed with all in favor.*

Town Manager's Report: (In addition to written report) The high school leadership club had asked if they could sell water during the parade.

ED Jarvis made a motion to allow the high school leadership club to sell bottle water during the parade without a peddler's or business license, seconded by Michael Warlick. Motion passed with all in favor.

Town Attorney's Report: The Town attorney reported that she should be getting the deed back from the seller for the property next door. Court is scheduled for the 16th of October for the Morgan case.

Standing Committee Reports:

Beautification/Anti-Litter Committee: No report

Budget & Finance Committee: No report

Building Committee: Michael Warlick reported that he did a walk thru the old town office with the Town manager. There are a few maintenance items that staff will take care of prior to the renting of the building.

Michael Warlick made the motion to fill the oil tank completely and to include in the lease that the tenant is responsible to fill the oil tank at the end of their lease, seconded by Jesse Shupe. Motion passed 5/0/1 with Ed Jarvis abstaining.

Cemetery Committee: No report

Economic Development Committee: Anderson Oil has begun the installation of the propane tank on the property they purchased in town.

Personnel Committee: DMV clerk Robbie Britt resigned on October 5, 2018.

Planning Commission Updates: Michelle Covert was named chairperson of the planning commission.

Tex Pierce made a motion to reappoint all existing planning commission members for an additional four year term, Steven Pekary, Michelle Covert, Ed Jarvis, Tony Williams, and with a new appointment of Roy Payne, seconded by Ed Jarvis. Motion passed with all in favor.

Police: No report

Streets Committee: A list of items that need attention have been turned into Ti-Lea by Michael Warlick. Michael Warlick reported that any of the dirt roads in town will be tarred and chipped within the 6 year VDOT plan. Kevin Loudin home owner on Chestnut Avenue has offered to install a covert pipe and spread gravel on a small undeveloped part of Chestnut Avenue, with the Town purchasing the needed materials.

Tex Pierce made a motion to have the road improvements completed at the Chestnut and 9th Street not to exceed \$2,000, seconded by Roy McGehee. Motion passed with all in favor.

Walton Park: The maintenance staff have been working at the park on various items. There are more trees that need to be removed. Discussion followed of road improvements to be made inside the park. Proposed work was discussed also including the road improvements that will be made by VDOT.

Ed Jarvis made a motion to have Central Virginian Contractors complete phase one and phase two, not to exceed \$5,000, seconded by Michael Warlick. Motion passed 5/0/1 with Jessie Shupe abstaining.

Michael Warlick made a motion to take the LOVE sign from the park to the town maintenance shop to make improvements and relocate it at the playground. Roy McGehee seconded the motion. Motion passed with all in favor.

Water & Sewer Committee: Notice was received from the Louisa County Water Authority that they are not interested in obtaining the Town water system. A letter will be written to Louisa County Water Authority thanking them for the consideration and time.

Old Business:

Michael Warlick made a motion to adopt the resolution to purchase the property next door, 304 Mineral Avenue, seconded by Roy McGehee. Motion passed 4/2 with Ed Jarvis and Jessie Shupe voting no.

Parking signs –*Jessie Shupe made a motion to have VDOT remove all one and two hour parking signs inside the Town limits, Ed Jarvis seconded the motion. Motion passed with all voting in favor.*

DMV will be contacted on the possibility of removing or relocation the DMV Select signs at the intersection of 1st Street and Mineral Avenue and also at the intersection of route 522 and 208.

Ed Jarvis informed the council that the microphones that are located in the Council chambers have been deemed dangerous as they could be used as a weapon and should be removed.

Adjourn: *Motion to adjourn the meeting by Roy McGehee seconded by Michael Warlick, motion passed with all in favor*