



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Ed Jarvis  
Jessie Shupe  
Doswell Pierce  
Roy McGehee  
Ti-Lea Downing, Treasurer/Clerk  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
Tuesday November 13, 2018  
7:00pm

**COUNCIL MEMBERS:**

Pam Harlowe Mayor; Mike Warlick Vice Mayor  
Doswell Pierce, Jessie Shupe, Ed Jarvis, Roy McGehee  
and William Thomas

**ABSENT:**

**STAFF MEMBERS:**

Ti-Lea Downing; Interim Town Manager, Andrea Erard  
Town Attorney

**PUBLIC:**

Bishop Moore, Mike & Susan Groome, Stephen Wunsh,  
Joseph Haney with the Central Virginian,

Mr. Wunsh came to the Council with a brief overview of the audit for the year 2017/2018.

*Tex Pierce made a motion to accept the proposal presented by Mr. Wunsh in the amount of \$6300.00 seconded by William Thomas, motion passed with all in favor.*

**Public Comments:** No comments

**Adopt/Amend Agenda:**

*Michael Warlick made a motion to approve the agenda as amended, seconded by Tex Pierce, motion passed with all in favor.*

**Approval of the October Minutes:** Roy McGehee *made a motion to approve the October minutes as presented seconded by, William Thomas, motion passed with all in favor.*

**Approval of the November 2018 Bills to be Paid:** *Tex Pierce made a motion to approve the November bills as presented, seconded by William Thomas, motion passed with all in favor.*

**Town Manager's Report:** A written report was included in the packets

**Town Attorney's Report:** The attorney gave a brief update on the Morgan case. The Town attorney has been working closely with Ti-Lea on various personnel issues.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** The Christmas tree lighting will be held on December 2, 2018. Discussion followed concerning the location of the reception and the cost of the food. It was council's consensus that if it suited the Mineral Fire Departments schedule that the reception be held downstairs in the bay.

*Motion made by Michael Warlick to set the budget of the food at \$500.00, motion seconded by William Thomas, motion passed all in favor.*

**Budget & Finance Committee:** No report

**Building Committee:** Mr. Moore will be taking possession of the building. He hopes to have the first service in December.

**Cemetery Committee:** Depending on the growth of the grass, it may or may not require another cutting.

**Economic Development Committee:** No report

**Personnel Committee:** No report

**Planning Commission Updates:** The Planning Commission will be meeting on the 19<sup>th</sup> of November.

**Police:** No report

**Streets Committee:** Michael Warlick is working with Jamie Glass concerning Chestnut Avenue and the upgrades the town was going to furnish the materials for.

**Walton Park:** No report

**Water & Sewer Committee:** No report

Old Business:

**Walton Park Rates** – Discussion followed concerning the implementation of rates for the use of Walton Park and Walton Park Pavilion. Ed Jarvis will draft a motion on the rates and will forward it to the town Council.

**Closing of alley in Block 146** - Michael and Susan Groome are requesting that the Town Council close the alley in block 146.

*Motion to advertise for a public hearing concerning the closing of the alleyway made by Ed Jarvis, seconded by William Thomas, motion passed with all in favor.*

*William Thomas made a motion to go into closed session to discuss personal pursuant to VA Code 2.2-37 11A1, seconded by Roy McGehee, motion passed with all in favor.*

**Certification that only what was announced was discussed.**

**Ed Jarvis/ yes**

**William Thomas/ yes**

**Roy McGhee/ yes**

**Michael Warlick/ yes**

**Jessie Shupe/ yes**

**Pam Harlowe / yes**

**Tex Pierce / yes**

**Motion made by William Thomas to move Mathilda Legacy to a full time position effective 11/14/2018, seconded by Michael Warlick, motion passed with all in favor.**

**Adjourn: Motion to adjourn the meeting by Ed Jarvis seconded by Roy McGehee, motion passed with all in favor**