



Town of Mineral  
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Pam Harlowe, Mayor  
Michael Warlick, Vice-Mayor  
Ed Jarvis  
Jessie Shupe  
Doswell Pierce  
Roy McGehee  
Ti-Lea Downing, Treasurer/Clerk  
Andrea Erard, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 7:00 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town of Mineral Council Meeting  
Monday December 11, 2018  
7:00pm

**COUNCIL MEMBERS:** Pam Harlowe Mayor; Mike Warlick Vice Mayor Jessie Shupe, Ed Jarvis, and William Thomas

**ABSENT:** Doswell Pierce and Roy McGehee

**STAFF MEMBERS:** Ti-Lea Downing; Interim Town Manager, Andrea Erard Town Attorney via phone conference

**PUBLIC:** Joseph Haney with the Central Virginian,

**Public Comments:** No comments

**Adopt/Amend Agenda:**

Under new business add demolition of building located at 304 Mineral Avenue

*Michael Warlick made a motion to approve the agenda as amended, seconded by William Thomas, motion passed with all in favor.*

**Approval of the November Minutes:** *William Thomas made a motion to approve the November minutes as presented seconded by, Ed Jarvis, motion passed with all in favor.*

**Approval of the December 2018 Bills to be Paid:** *Ed Jarvis made a motion to approve the December bills as presented, seconded by Michael Warlick, motion passed with all in favor.*

**Town Manager's Report:** In addition to the written report was included in the packets, Interim Town Manager stated that the manager of Glen Marye shopping center had contacted the Town office asking if the town would loan the old Christmas wreaths. Discussion followed as to if the Council wanted to sell the wreaths or loan them out.

*Ed Jarvis made a motion to sell the entire lot of wreaths for \$250.00, seconded by Williams Thomas, motion passed with all in favor.*

**Town Attorney's Report:** The attorney gave a brief update on the Morgan case.

**Standing Committee Reports:**

**Beautification/Anti-Litter Committee:** William Thomas reported that the Christmas tree lighting was held on December 2, 2018. Everyone had a wonderful time and everything turned out very nice.

**Budget & Finance Committee:** No report

**Building Committee:** Bishop Moore had his first service in December.

**Cemetery Committee:** No report

**Economic Development Committee:** No report

**Personnel Committee:** No report

**Planning Commission Updates:** The Planning Commission agreed to begin to review and rewrite the ordinances. The Planning Commission meets the third Monday of the month.

**Police:** No report

**Streets Committee:** A list of concerns for VDOT have been turned into to Ti-Lea. Michael Warlick is working with Jamie Glass concerning Chestnut Avenue and the upgrades the town plans to furnish the materials for.

**Walton Park:** Ed Jarvis stated that the maintenance staff has worked diligently to keep up on the leaves and the park looks good. The Love sign has been removed and taken to the Town maintenance shop to be rehabbed and will be placed at the new location.

**Water & Sewer Committee:** No report

Old Business:

**Walton Park Rates** – Discussion followed concerning the implementation of rates for the use of Walton Park and Walton Park Pavilion. A public hearing will be held at the January council meeting.

Demolition of the building at 304 Mineral Avenue – Council reviewed the three bids that had been submitted. Discussion followed, it was the consensus of Council to table this matter until the January meeting.

**Adjourn:** *Motion to adjourn the meeting by William Thomas seconded by Jessie Shupe, motion passed with all in favor*