



## Town of Mineral

P.O. Box 316

312 Mineral Avenue

Mineral, Virginia 23117

Phone 540-894-5100

[clerk\\_treasurer@townofmineral.net](mailto:clerk_treasurer@townofmineral.net)

Town of Mineral Council Meeting Agenda

September 11, 2023

6:30PM

Call to Order and Roll Call

Pledge of Allegiance

Moment of Silence Louisa County Fire & EMS member Mia Ethridge and the victims of the 9/11

Adopt/Amend Agenda

Public Comment

TAB A Approval of 08.14.23 Council Minutes

TAB B Approval of 08.24.23 Council Minutes

TAB C Accounts Payable - Paid in August

TAB D Town Manager and Staff Reports

Council Committee Reports

### Old Business

None

### New Business

TAB E Personnel Manual Revisions

TAB F Job Descriptions

TAB G Town Council Conference Attendance Policy

### Closed Session

In accordance with Section 2.2-3711(A)(1) of the code of Virginia, I move that the Town Council convene in closed session to consider personnel matters involving the interview and appointment of a Town Attorney, interviewing and appointment of a Town Clerk, and the performance and contract of the Town Manager.

Reconvene In Open Session- certify compliance with the freedom of information act regarding meeting in closed session.

Mayor Ed Jarvis - Vice Mayor Blair Nipper

Council Members: Rebecca McGehee, Bernice Kube, Ronald Chapman, Michelle Covert

Reese Peck, Town Manager, Vacant, Town Clerk, Patricia Finch, Town Treasurer, Vacant, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.