

Town of Mineral

P.O. Box 316
312 Mineral Avenue
Mineral, Virginia 23117
Phone 540-894-5100
Town of Minera Council Meeting Agenda
APRIL 10, 2023
6:30 PM

Call to Order and Roll Call

TAB A Adopt/Amend Agenda

TAB B Approval of January/February, March, and Budget work session March 20th, 2023, Council Meeting Minutes

TAB C Public Comments

TAB D Approval March 2023 Bills to be Paid

TAB E Town Manager's Report

TAB F Town Attorney's Report

TAB G DMV Report

TAB H Standing Committee Reports

Beautification/Anti-Litter/Park Committee Police/Legal/Fire & Rescue (Becky) Economic Development/Business Liaison Planning Commission Budget/Finance and Audit

Cemetery Personnel

Water and Sewer

Town Planning and Zoning Appeals Liaison (Ron)

Communications

Social and Public Affairs (Olivia)

Building Grounds and Maintenance

DMV Matters

FOIA Matters

Old Business

TAB I Personnel Handbook

Town Manager Status

IT Contractor

Town Sign

New Business

Mineral Historical Foundation

Town Council meets for its regular session on the second Monday of each month at 6:30P.M. Persons wishing to be heard or have an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting. Edwin Jarvis, Mayor - Catherine Nipper, Vice Mayor, Ronald Chapman, Bernice Wilson Kube, Rebecca McGehee, Olivia McCarthy, Tony Wade, Treasurer/Clerk vacant, Andrea Erard, Town Attorney



TOWN OF MINERAL

TOWN COUNCIL MEETING MARCH 2023 REPORT / PROJECT UPDATE

AGENDA ITEM: DMV Manager MARCH Monthly Report

DATE: PREPARED BY: Shannon Hawkins

- 1. February Revenue 35,430.62
- 2. March Revenue 39,806.11 up 4,375.49 from last month.
- 3. Kathy Byers retired Mar 30, 2023 . Kathy served the Town of Mineral for over 14 years. She will be missed.
- 4. Ricoh Sales manager sent over a proposal for new town/dmv printers. The printers are dated and may need to be updated. The proposal will be available at the town meeting for review.
- 5. I feel it is necessary to hire a part-time dmv clerk to replace Kathy Byers. I will discuss this with the Interim Town Manager.
- 6. As you may be aware the Mobile Dmv Unit will be at Louisa County Government office on April 19th. I have addressed the issue with the mobile unit not coming to Mineral Dmv Select and hopefully will have the Mobile unit returning to Mineral.

HEADS UP ITEMS: The employees of Mineral, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.

March Monthly Revenue Gross Across Town Percentage 03/01/2023 \$19,738.60 \$973.06 03/02/2023 \$33,643.50 \$1,658.53 03/06/2023 \$12,955.08 \$638.65 03/06/2023 \$61,948.50 \$3,053.89 03/08/2023 \$39,372.85 \$1,501.08 03/08/2023 \$30,449.71 \$1,501.08 03/10/2023 \$47,337.51 \$2,333.61 03/10/2023 \$23,608.81 \$1,163.85 03/14/2023 \$56,797.90 \$2,799.98 03/14/2023 \$40,307.07 \$1,987.02 03/14/2023 \$40,307.07 \$1,987.02 03/16/2023 \$40,192.77 \$1,987.02 03/17/2023 \$26,312.47 \$1,297.13 03/20/2023 \$25,006.79 \$1,297.13 03/21/2023 \$25,906.79 \$1,232.76 03/21/2023 \$25,922.75 \$1,277.92 03/21/2023 \$25,922.75 \$1,277.92 03/22/2023 \$3,573.15 \$1,747.16 03/22/2023	\$39,806.11	\$807,472.29	Total
Gross Revenue Town	\$648.79	\$13,160.86	03/31/2023
Gross Revenue 3 \$19,738.60 3 \$33,643.50 3 \$12,955.08 3 \$61,948.50 3 \$39,372.85 3 \$30,449.71 3 \$23,608.81 5 \$40,307.07 6 \$40,192.77 7 \$40,192.77 7 \$50,06.79 8 \$25,006.79 9 \$57,102.63 8 \$25,922.75 9 \$35,441.33 \$33,443.35 \$31,573.51 9 \$35,441.33	\$1,715.04	\$34,789.88	03/30/2023
Gross Revenue Revenue 3 \$19,738.60 3 \$33,643.50 3 \$12,955.08 3 \$41,948.50 3 \$39,372.85 3 \$30,449.71 3 \$47,337.51 3 \$47,337.51 3 \$40,307.07 5 \$40,192.77 5 \$25,006.79 6 \$25,006.79 7 \$25,006.79 8 \$25,922.75 8 \$35,441.33 \$33,441.33 \$31,15.63	\$1,372.62	\$27,843.69	03/29/2023
Gross Revenue	\$706.00	\$14,321.35	03/28/2023
Gross Revenue 3 \$19,738.60 3 \$33,643.50 3 \$12,955.08 3 \$61,948.50 3 \$39,372.85 4 \$30,449.71 5 \$23,608.81 5 \$40,307.07 5 \$40,307.07 5 \$26,312.47 5 \$25,006.79 5 \$64,529.10 \$57,102.63 \$3,573.51 \$33,573.51	\$3,604.39	\$73,115.63	03/27/2023
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Gross Revenue 3 \$19,738.60 3 \$33,643.50 3 \$12,955.08 3 \$61,948.50 3 \$39,372.85 4 \$39,372.85 5 \$30,449.71 5 \$47,337.51 5 \$23,608.81 5 \$47,337.07 5 \$40,192.77 5 \$40,192.77 5 \$40,192.77 5 \$25,006.79 \$25,006.79 \$25,006.79 \$25,006.79	\$176.16	\$3,573.51	03/23/2023
Gross Revenue 3 \$19,738.60 3 \$12,955.08 3 \$61,948.50 3 \$39,372.85 4 \$39,372.85 5 \$47,337.51 5 \$47,337.51 6 \$23,608.81 7 \$40,192.77 8 \$26,312.47 \$26,312.47 \$64,529.10 \$57,102.63	\$1,277.92	\$25,922.75	03/22/2023
Gross Revenue 3 \$19,738.60 3 \$33,643.50 3 \$12,955.08 3 \$61,948.50 4 \$39,372.85 5 \$39,372.85 6 \$47,337.51 7 \$23,608.81 8 \$40,307.07 \$40,192.77 \$25,006.79 \$64,529.10	\$2,815.00	\$57,102.63	03/21/2023
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Gross Revenue \$ 19,738.60 \$ \$19,738.60 \$ \$33,643.50 \$ \$61,948.50 \$ \$61,948.50 \$ \$39,372.85 \$ \$39,372.85 \$ \$30,449.71 \$ \$23,608.81 \$ \$23,608.81 \$ \$40,307.07 \$ \$40,192.77 \$ \$26,312.47	\$1,232.76	\$25,006.79	03/17/2023
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Gross Revenue \$ 19,738.60 \$ \$19,738.60 \$ \$33,643.50 \$ \$12,955.08 \$ \$61,948.50 \$ \$61,948.50 \$ \$39,372.85 \$ \$39,372.85 \$ \$30,449.71 \$ \$47,337.51 \$ \$23,608.81 \$ \$23,608.81 \$ \$23,608.81 \$ \$23,608.81	\$1,981.39	\$40,192.77	03/15/2023
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Ch Monthly Rever Gross Revenue Town I \$19,738.60 *** \$33,643.50 *** \$12,955.08 *** \$61,948.50 *** \$39,372.85 *** \$30,449.71 *** \$47,337.51 ***	\$1,163.85	\$23,608.81	03/10/2023
Ch Monthly Rever Gross Revenue Town I \$19,738.60 *** \$33,643.50 *** \$12,955.08 *** \$61,948.50 *** \$39,372.85 *** \$30,449.71 ***	\$2,333.61	\$47,337.51	03/09/2023
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Ch Monthly Rever Gross Revenue \$19,738.60 \$33,643.50 \$312,955.08 \$61,948.50	\$1,940.97	\$39,372.85	03/07/2023
Ch Monthly Reven Gross Revenue Town I \$19,738.60 \$33,643.50 \$12,955.08 \$12,955.08	\$3,053.89	\$61,948.50	03/06/2023
Gross Revenue Town I \$19,738.60 \$33,643.50	\$638.65	\$12,955.08	03/03/2023
Ch Monthly Revenu Gross Revenue \$19,738.60	\$1,658.53	\$33,643.50	03/02/2023
Gross Revenue Town	\$973.06	\$19,738.60	03/01/2023
Monthly Gross		Revenue	Date
Monthly		Gross	
	Revenue	t	Marc



SEA OCEANS ALIVE

ENVIRONMENTAL PRESERVATION

March, 28th 2023

Dear Mayor Jarvis,

I am writing to express my sincere gratitude for allowing our nonprofit organization to use the town's board room for our recent meeting. This generous gesture from you and the town council has been extremely helpful to us and allowed us to host a successful and productive meeting.

Given that we are just up and running, gaining traction for our nonprofit organization with limited financial resources, securing an appropriate venue for our meeting was essential. The availability of the board room has been a huge asset to us and is greatly appreciated.

The board room provided us with the perfect environment to hold our meeting and was equipped with all the necessary facilities, such as audio and video equipment, that we needed to make our event successful. Our attendees were very impressed with the amenities available, and the feedback we received has been overwhelmingly positive.

Once again, on behalf of our organization, I would like to extend our heartfelt thanks to you and the town council for your continued support of our non-profit organization. We appreciate the use of the board room and look forward to continue to collaborate for the betterment of the community.

Sincerely, Mike Taylor Founder Sea Oceans Alive seaoceansalive@gmail.com 540-603-8969



SEA OCEANS ALIVE

ENVIRONMENTAL PRESERVATION

Wed, March 29th

Sea Oceans Alive's Proposal to the Town of Mineral;

A 100% publicly funded EIN 501c3 nonprofit organization

Dear Mayor Jarvis, I am writing to propose a community development program in the town of Mineral, that we believe would have many benefits for our community. The program would consist of volunteers with in Mineral and local areas to initiate a storm drain stenciling activity as well as be provided with educational resourses that raise awareness to the importance of good stewardship to the environment.

Storm drain stenciling involves painting warnings on storm drains to raise awareness about the potential harm of polluting our waterways with litter and other contaminates, and this project has been shown to be highly effective in preventing pollution.

Our proposal involves partnering with local businesses and organizations to secure volunteers and funding for the project. We would work the town council, local schools, homeowners associations, and other groups to organize educational activities, such as stream cleanups, plant trees at watersheds, etc...and public awareness campaigns, to complement the stenciling project.

With the increasing concern about water pollution, storm drain stenciling would be a powerful way to get the message out to residents and visitors alike about the importance of treating our water resources with respect. The project involves painting the message "DO NOT DUMP" or "LEADS TO RESERVOIR" "RIVER" etc.. on storm drains and other locations where water could be contaminated. The stencils are highly visible and would help remind everyone that chemicals, debris, and other contaminants that enter the storm drains could harm our local waterways.

Overall, we believe that this storm drain stenciling project would be a cost effective way to make a significant impact on preserving the environment in our community. We hope you see the merit in this proposal, and we look forward to working with you and your administration to make this project a reality.

Thank you for your time and attention to this proposal Sincerely,
Mike Taylor
Founder
Sea Oceans Alive
seaoceansalive@gmail.com
(540) 603 8969

STENCILING STORM DRAINS

Interstate Commission on the Potomac River Basin

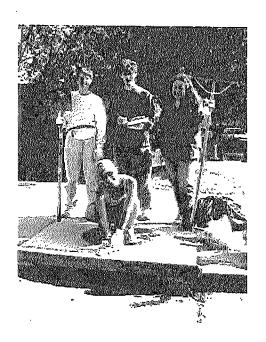
What are Storm Drain Markers?

Storm drain markers or stencils are a way of labeling storm drain inlets with messages warning citizens not to dump polluting materials. They generally come in two types:

Storm drain markers – these are manufactured markers that are glued to storm drains. They can be customized for your watershed with a message and graphics of your choice.

Storm drain stencils – are either manufactured or hand-made templates for painting storm drains.

The stenciled messages—usually a simple phrase like "No Dumping! Protect Our Water"—remind would-be dumpers and passersby that the storm drains connect to local water bodies and that dumping pollutes those waters.



Why Should I Stencil Storm Drains

According to a Roper survey, many people still believe that industry is the greatest source of water pollution. The truth of the matter is that it is not only industry that is responsible for pollution—it is all of us! According to EPA, over 60% of our water pollution comes from urban and agricultural stormwater runoff (non-point source pollution).

Many people unknowingly believe storm drains connect to sewer treatment systems. But in most communities whatever enters the drains is discharged directly into a neighboring body of water without benefit of treatment. That is often a local lake, river or bay.

Storm drain stenciling benefits the Potomac's waterways by making residents aware of the connection between our communities, our neighborhood streams and the Potomac River. It alerts others to the fate of stormwater runoff and the pollution carried with it from lawns and streets.



North American Lake Management Society

(https://www.nalms.org)

About NALMS

Membership

Donate

Events & Programs

Publications

Resources

Store

Storm Drain Stenciling

A popular method for getting the message out about our effect on our lakes and streams and for getting students and volunteers involved is the labeling of storm drains. The idea is simple: let the public know that when they dump something down the drain, it just doesn't disappear nor necessarily goes through some treatment plant. Often their careless disposal of fertilizers or oil goes directly into a waterbody.

Below are some pictures of storm drain stencils that have been used by groups.



(https://www.nalms.org/wpcontent/uploads/2015/03/river.gif) A Stencil from the US EPA's Storm Drain

Project Guidelines

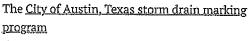
(http://water.epa.gov/polwaste/npdes/swbfhwtftormwww.nalms.org/wp-

Drain-Marking.cfm)



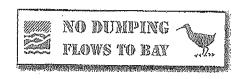
content/uploads/2015/03/ncsu.gif@ontent/uploads/2015/04/stenc1.gif)

North Carolina Storm Drain Stenciling Psojett Carolina "Paint (http://www.bae.ncsu.edu/bae/programs/whtiDision/Wag/pnipn 18/stormdrain/)



(http://www.austintexas.gov/stormdrainmarking) is a hands-on project for volunteers who are interested in educating the public about pollution prevention. The markers with the message... "NO DUMPING -

DRAINS TO CREEK" displayed are placed on storm drain inlet filters to remind us that rainfall runoff can wash soil, yard waste, fertilizer, motor oil, and other contaminants into our waterways.



(https://www.nalms.org/wpcontent/uploads/2015/04/schoolstencil.gif)City of Palo Alto (http://www.cityofpaloalto.org/civica/filebank/blobdload.asp? BlobID=3783)



(https://www.nalms.org/wp-



(https://www.nalms.org/wpcontent/uploads/2015/04/AustinStencils.gif)



(https://www.nalms.org/wp-NALMS Seeks Editorcontent/uploads/2015/04/stencil.gif)Friends of then-Chief for Lake and

Mississippi River (http://www.fmr.org/projects/stenciffsservoir

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What's New

NALMS 2022 Election Results (https://www.nalms.org/ 2022-electionresults/)

Support NALMS on Giving Tuesday 2022 (https://www.nalms.org/: nalms-on-givingtuesday-2022/)

Management (https://www.nalms.org/ seeks-editor-in-chieffor-lake-and-



Town of Mineral

Budget Work Session

April 6, 2023

Present
Ed Jarvis, Mayor
Blair Nipper, Vice Mayor
Ron Chapman
Bernice Kube
Olivia McCarthy
Rebecca McGehee
Anthony Wade

Reese Peck, Consultant

The Mineral Town Council began the advertised budget work session at 6:02 p.m.

Past Budget

Mayor Jarvis thanked the council for staying out of the office and letting the staff do their jobs. He went on to say that since Covid staff has come and gone and gathering the information for the budget has been like a scavenger hunt. The mayor handed council a number of handouts which will be attached to these minutes. One of the handouts was what was proposed in last year's budget before the past council decreased the rate by two cents. The past council had proposed a water and sewer rate increase but, in the end, left the rates the same. Mayor Jarvis said that the water rates have not increased for some time. He said the Utility Committee will be proposing an increase in the rates due to the county increasing their rates. (The town buys water from the county when the town well is down.)

Equalization Rate

Reese Peck, Consultant, explained the equalization rate and that it had to be within 1%. Due to higher assessments council would likely lower the tax rate. Otherwise, a tax rate increase would have to be advertised.

Mayor Jarvis told council how important it was to train staff. That in the past staff would go back and look at old files to come up with numbers for the budget. He said he had spoken with past council

Mayor Jarvis told council that it would be a benefit to the employees to change insurance policies. He wanted council to consider the Lifestyle 250 policy which covers more than the current employee plan. It would also provide life insurance which has been in the budget, but never provided. He said currently there are only two people taking health care. The town has been paying 90% of the plan cost. He said the county pays 83%. He suggested providing 85% of the cost and offering life insurance.

Councilwoman McGehee asked how much the employees currently pay. Jarvis said the town currently pays \$828 with the 250 plan it would go up to \$897. The employee part would be \$134.55 each month.

Employee Salary

Jarvis said that the county had put in a 5% raise for employees due to inflation and he would like to get those employees that currently do not make \$15 per hour up to that plateau.

At the conclusion of the work session Reese Peck said he would be gone for two weeks but he would put spread sheets together with the budget being finalized in the May to June time period. Probably more toward May 1.

The work session came to a close at 6:25 p.m. At which time council participated in a zoom meeting on the Freedom of Information Act.

Respectfully Submitted by Bernice Kube, Mineral Town Council



NOTICE OF PUBLIC HEARING ON MONDAY, JUNE 13, 2022

TOWN OF MINERAL, VIRGINIA PROPOSED BUDGET FOR FISCAL YEAR

JULY 1, 2022 – JUNE 30, 2023 AND PROPOSED CHANGES IN THE TAX AND PUBLIC UTILITY RATES

The following Town Manager's recommended budget synopsis is prepared and published for information and fiscal planning purposes only. The inclusion in the Budget of any item does not constitute a commitment or obligation on the part of the Town of Mineral's Council to appropriate any funds for that item or purpose. The Budget has been presented on the basis of the estimates and requests submitted to the Town Manager's Office. There is no obligation or allocation of any funds of Town of Mineral for any purpose until there has been an appropriation for that purpose by the Town of Mineral Council.

The Mineral Town Council will, on Monday, June 13, 2022, at 7:00 p.m. at the Mineral Town Hall, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2023. The Public Hearing is held allowing the public to question and comment on the proposed Budget and changes in the tax and public utility rates subject to reasonable time limits and procedures established by the Mineral Town Council. Written comments are also accepted by mail prior to the meeting and may be presented to the Council at the meeting.

Pursuant to Sections 15.2-2506 and 58.1-3007, Code of Virginia (1950), as amended, the Mineral Town Council will hold a Public Hearing on the proposed Budget for Fiscal Year 2022-2023 and the proposed changes in tax and public utility rates at 7:00 p.m. Monday, June 13, 2022, in the Mineral Town Hall, 312 Mineral Avenue, Mineral, Virginia, 22427.

A complete copy of budget is available for public inspection weekdays from 8:30 AM until 4:30 PM at the Mineral Town Hall,312 Mineral Avenue, Mineral, VA 23117 and on the Town of Mineral website at https://www.townofmineral.com/. Questions about the budget may be directed to Willie Harper, Interim Town Manager at 540-894-5100

Authorized by Willie Harper, Interim Town Manager

Current Water & Sewer Residential Rates			Proposed 1	Water & Sewer R	esidential Rates		
	То	wn of Mineral			То	wn of Mineral	
Users	Usage	Water Rate	Sewer Rate	Users	Usage	Water Rate	Sewer Rate
In-Town	1st 3,000 gallons	\$26.50	\$35.40	In-Town	1st 3,000 gallons	\$30.00	\$40.00
	Over 3,000 gallons	\$8.00/1,000 gallons	\$8.95/1,000 gallons		Over 3,000 gallons	\$9.06/1,000 gallons	\$8.95/1,000 gallons
Users	Usage	Water Rate	Sewer Rate	Users	Usage	Water Rate	Sewer Rate
Out-of- Town	1st 3,000 gallons	\$30.00	N/A	Out-of- Town	1st 3,000 gallons	\$35.00	N/A
	Over 3,000 gallons	\$9.00/1,000 gallons	N/A		Over 3,000 gallons	\$10.50/1,000 gallons	N/A

Water & Sewer Residential Rates Percent Increase			
Users	Usage	Water Rate	Sewer Rate
In-Town	1st 3,000 gallons	13.21%	12.99%
	Over 3,000 gallons	13.21%	12.99%
Users	Usage	Water Rate	Sewer Rate
Out-of-Town	1st 3,000 gallons	16.67%	N/A
	Over 3,000 gallons	16.67%	N/A

Solid Waste Collection Rate Schedule (Out-of-Town Only)

Residential Rate: Current Rate-\$310 per year Proposed Rate – No Change

Proposed Tax Rates for Calendar Year 2022

	Current Rate	Proposed Rate
Real Estate	\$0.24/\$100	\$0.22 Decrease \$0.02
Personal Property	\$0.48/\$100	No increase
Transient Occupancy Tax	5%	No increase
Meals Tax	5%	No Increase
Business License	\$0.14/\$100 Gross Receipts	No Increase

	PROPOS	ED FY 2022-2023	Catalanta in a provincia for challen		
PERATIN	IG REVENUES	ACTUAL FISCAL YEAR 2021	CURRENT FISCAL YEAR 2022	FISCAL YEAR 2023 PLAN	FISCAL YEAR 202 PLAN INC. / DEC
Easter	Anti-Litter Grant	RAL & PROGRAM RE			a contact
	Bank Stock Tax	\$935 \$47,659	\$1,000 \$45,000	\$1,000	\$0
1	BPOL Tax	\$20,456	\$35,000	\$45,000 \$29,000	\$0 (\$6,000)
	Building Zoning applications	\$1,300	\$2,250	\$2,250	\$0
	Bush Hog Service Cemetery Income	\$0 \$41,128	\$300	\$300	\$0
549	Connection Fee Sewer	\$16,000	\$32,000	\$35,000 \$32,000	\$0 \$0
	Connection Fee Water	\$26,000	\$30,000		\$6,000
	COVID Care	\$44,496	\$25,870		
	COVID Cares Utility Funds COVID State & Local Fiscal Recovery Funds	\$13,087 \$271,311	\$9,659 \$271,311		(\$9,659)
	DMV Select Revenue	\$375,954	\$336,000	\$0 \$336,000	(\$271,311) \$0
	Fines & Penalties	\$2,930	\$1,000	\$1,000	\$0
	Fire Programs Income Grant Income	\$15,000	\$15,000	\$15,000	\$0
	Interest Income	\$483 \$464	\$1,000	\$1,000	SO
	Local Sales Tax	\$42,513	\$35,000	\$3,500 \$35,000	(\$100) \$0
	Meals Tax	\$45,288	\$56,000	\$56,000	\$0
	Miscellaneous Income Notary Services	\$36	\$1,000	\$1,000	\$0
	Personal Property Tax	\$205 \$24,629	\$300 \$15,526	\$300	\$0
	Postage Reimbursement	\$24,629	\$100	\$19,407 \$100	\$3,881
	Public Service Corp. Tax	\$9,037	\$8,500	\$8,500	\$0
	Real Estate Tax	\$100,987	\$101,000	\$101,000	\$0
	Rental Income Rolling Stock Tax	\$4,500	\$4,5(X)	\$4,500	\$0
	Tax overpayment	\$0 \$1,596	\$1,200 \$500	\$1,200 \$500	\$0 \$0
	Transient Occupancy Tax	\$2,066	\$2,000	\$2,000	\$0 \$0
	Vehicle Tax	\$6,350	\$6,690	\$6,690	\$0
	Water and Sewer Sales Water Deposits	\$217,937 \$3,000	\$250,000 \$3,000	\$282,500	\$32,500
	Surplus - Increase in unassigned fund	(\$211,963)	\$3,000	\$3,000	\$0 \$0
	Use of unassigned fund balance	\$0	\$292,995	\$73,231	(\$219,764)
DTAL RE		\$1,123,388	\$1,622,301	\$1,131,979	(\$490,322)
	PROPOS	ED FY 2022-2023			W
PERATIN	IG EXPENSES	ACTUAL FISCAL YEAR 2021	CURRENT FISCAL YEAR 2022	FISCAL YEAR 2023 PLAN	FISCAL YEAR 2023 PLAN INC
	GEI	VERAL & OVERE			/DEC.
Personal Services					
	Salaries	\$289,894	\$413,358	\$417,860	\$4,502
	FICA	\$15,737	\$31,622		\$344
	VRS-Retirement, Disability and Group Life Aflac	\$12,408 \$6,648	\$17,000 \$7,000		(\$7,096) (\$7,000)
	Health Plan	\$49,005	\$65,556		
erating	Total Personal Services	\$173.692	\$534.536	\$518,519	1516,0171
adget	Accounting Consultants	SO	\$0	\$10,000	\$10,000
	Advertising	\$2,602	\$3,000	\$3,000	\$0
	Asset Management Audit	\$14,686 \$10,000	\$15,000		\$0
	Bank Charges	\$10,000	\$14,000 \$50		
	Beautification	\$1,088	\$3,000		\$0
	Buyback (Cemetery Plots) Conference Room Ungrades	\$245	\$1,000		\$0
	Conference Room Upgrades County Wastewater Treatment		\$1,000 \$9,200 \$125,000	\$0	(\$9,200)
	Conference Room Upgrades County Wastewater Treatment County Water Purchased	\$245 \$0 \$164,180 \$21,533	\$9,200 \$125,000 \$120,000	\$0 \$75,000 \$25,000	(\$9,200) (\$50,000) (\$95,000)
	Conference Room Upgrades County Wastewater Treatment County Water Purchased COVID Cares Expense	\$245 \$0 \$164,180 \$21,533 \$94,079	\$9,200 \$125,000 \$120,000 \$0	\$0 \$75,000 \$25,000 \$0	(\$9,200) (\$50,000) (\$95,000) \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds	\$245 \$0 \$164,180 \$21,533 \$94,079 \$13,087	\$9,200 \$125,000 \$120,000	\$0 \$75,000 \$25,000 \$0	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105)
	Conference Room Ungrades County Wastewater Treatment County Water Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service	\$245 \$0 \$164,180 \$21,533 \$94,079 \$13,087	\$9,200 \$125,000 \$120,000 \$0 \$5,105	\$0 \$75,000 \$25,000 \$0 \$0 \$0 \$71,580	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105)
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds	\$245 \$0 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865	\$9,200 \$125,000 \$120,000 \$0 \$5,105 \$71,580 \$3,500	\$0 \$75,000 \$25,000 \$0 \$0 \$71,580 \$3,500	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Dues/Permits/Licenses Electricity	\$245 \$90 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515	\$9,200 \$125,000 \$120,000 \$10,000 \$5,105 \$71,500 \$3,500 \$3,500 \$25,000	\$0 \$75,000 \$25,000 \$0 \$0 \$71,580 \$3,500 \$3,500 \$25,000	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0
	Conference Room Upgrades County Wastewater Treatment County Water Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Deets Service Deposits to Perpetual Care Fund Duest/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692	\$2,200 \$125,000 \$120,000 \$5,105 \$5,105 \$71,580 \$3,500 \$25,000 \$1,730	\$0 \$75,000 \$25,000 \$0 \$0 \$71,580 \$3,500 \$25,000 \$1,730	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Dues/Permits/Licenses Electricity	\$245 \$90 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515	\$9,200 \$125,000 \$120,000 \$10,000 \$5,105 \$71,500 \$3,500 \$3,500 \$25,000	\$10 \$75,000 \$25,000 \$0 \$71,580 \$3,500 \$25,000 \$1,730 \$15,000	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Upgrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Dues/Permits/Licenses Betericky Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee mold to LCWA	\$245 \$30 \$164,180 \$21,533 \$94,077 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$1,640	\$2,200,000 \$125,000 \$120,000 \$5,105 \$71,580 \$3,500 \$25,000 \$15,000 \$2,500 \$15,000	\$10 \$75,000 \$25,000 \$25,000 \$1,200 \$1,200 \$1,500 \$1,500 \$1,710 \$15,000 \$2,500 \$1,710	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastevater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund DoustPermist/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Adlac	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$1,692 \$15,000 \$1,418	\$9,200 \$125,000 \$120,000 \$2,000 \$5,105 \$71,580 \$3,500 \$25,000 \$1,730 \$2,500 \$15,000 \$7,000	\$10 \$75,000 \$25,000 \$0 \$71,580 \$3,500 \$1,730 \$1,730 \$1,730 \$1,730 \$1,500 \$2,500 \$1,500 \$1,500 \$2,500	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Upgrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Dues/Permits/Licenses Betericky Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee mold to LCWA	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,092 \$15,640 \$6,000 \$14,188	\$2,200,000 \$125,000 \$120,000 \$5,105 \$71,580 \$3,500 \$25,000 \$15,000 \$2,500 \$15,000	\$10 \$75,000 \$25,000 \$0 \$1,580 \$3,500 \$1,730 \$1,730 \$15,000 \$1,500	(\$9,200) (\$50,000) (\$50,000) \$0 \$0 \$50 \$50 \$50 \$50 \$50 \$5
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund DusstPermits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Cas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Affac Insurance - Affac Insurance - Affac Insurance - VRSA	\$245 \$30 \$164,180 \$21,533 \$34,679 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$1,640 \$6,000 \$14,188 \$14,188 \$14,188 \$14,188	\$9,200 \$125,000 \$120,000 \$120,000 \$20 \$3,105 \$3,105 \$3,500 \$3,500 \$3,500 \$1,730 \$15,000 \$2,500 \$1,730 \$15,000 \$7,000 \$1,7000 \$1,7000	\$10 \$75,000 \$25,000 \$25,000 \$1,200 \$1,200 \$1,500 \$1,710 \$15,000 \$2,500 \$1,710 \$15,000 \$1,710 \$15,000 \$1,710	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Decrosits to Perpetual Care Fund Duess/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Aflac Insurance - VRSA Internet/Email/Cloud Storage IT Support Laptop Replacement/Council Chromebooks	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$1,640 \$6,000 \$14,188 \$1,127 \$3,366	\$9,200 \$125,000 \$120,000 \$120,000 \$20 \$5,105 \$71,580 \$3,500 \$1,530 \$1,530 \$1,530 \$1,530 \$1,500 \$2,500 \$1,500	\$10 \$75,000 \$25,000 \$0 \$11,580 \$3,500 \$1,730 \$15,000 \$	(\$9,200) (\$50,000) (\$95,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund DusstPermits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Cas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Affac Insurance - Affac Insurance - Affac Insurance - VRSA	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,602 \$15,000 \$14,188 \$14,188 \$14,188 \$1,927 \$3,000 \$2,400 \$15,000	\$9,200 \$125,000 \$120,000 \$1,000 \$5,105 \$71,580 \$3,500 \$15,000 \$15,000 \$15,000 \$14,200 \$14,200 \$12,000 \$12,000 \$12,000	\$10,000 \$10,00	(\$9,200) (\$50,000) (\$50,000) \$0 (\$55,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Decrosits to Perpetual Care Fund Duess/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Aflac Insurance - VRSA Internet/Email/Cloud Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louisa Land Fill Charges Mileage Regimbursement	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,518 \$6,000 \$14,418 \$1,692 \$15,000 \$14,188 \$1,1927 \$3,366 \$14,188 \$1,1927 \$3,366 \$2,400 \$15,000 \$15,	\$9,200 \$125,000 \$120,000 \$120,000 \$20 \$5,105 \$71,580 \$3,500 \$1,730 \$1,580 \$2,5000 \$1,730 \$15,000 \$2,500 \$15,000	\$10,000 \$10,000 \$10,000 \$11,000 \$12,000 \$21,000 \$11,00	(\$9,200) (\$50,000) (\$50,000) \$0 (\$55,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Wastewater Treatment County Marter Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Duess/Permits/Licenses Eketricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Cass for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Aflac Insurance - VRSA Intermet/Firmal/Cloud Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louisu Land Fill Charpes Mikenge Reinbursement Mikenge Reinbursement Mikenge Reinbursement Mikenge Reinbursement	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,188 \$14,188 \$14,188 \$14,200 \$2,400 \$15,000	\$9,2000 \$125,000 \$120,000 \$120,000 \$120,000 \$25,000 \$3,500 \$3,500 \$55,000 \$51,730 \$51,5000 \$7,000 \$14,200 \$110,000 \$114,000 \$114,000 \$515,000 \$515,000	\$10,000 \$11,400 \$2,000	(\$9,200) (\$50,000) (\$50,000) \$0 (\$55,000) \$0 (\$5,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Decrosits to Perpetual Care Fund Duess/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Aflac Insurance - VRSA Internet/Email/Cloud Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louisa Land Fill Charges Mileage Regimbursement	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,518 \$6,000 \$14,418 \$1,692 \$15,000 \$14,188 \$1,1927 \$3,366 \$14,188 \$1,1927 \$3,366 \$2,400 \$15,000 \$15,	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$1,000 \$3,105 \$3,500 \$3,500 \$1,500 \$1,500 \$1,500 \$1,500 \$1,200 \$	\$10,000 \$10,00	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$51,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Wastewater Treatment County Meter Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Debt Service Deposits to Perpetual Care Fund Duss/PermidyLicenses Hacetricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Cas for maintenance vehicles & equipment Hook un fee paid to LCWA Insurance - Aflac Insurance - VRSA Intermet/Firmal/Cound Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louisa Land Fill Charges Mileage Reimbursement Miscellanceus Offise Cleaning Offise Cleaning Offise Cleaning	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,418 \$14,188 \$14,188 \$14,180 \$15,000 \$2,400 \$15,000	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$25,005 \$3,500 \$3,500 \$525,000 \$1,730 \$15,000 \$7,000 \$14,200 \$11,200	\$10,000 \$15,000 \$15,000 \$1,1390 \$1,1390 \$1,500 \$1,739 \$15,000 \$1,739 \$15,000 \$14,600 \$14,600 \$1,000	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Unurades County Wastevater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Duest/Permist/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Affac Insurance - Affac Insurance - VRSA Internet/Email/Coud Storage IT Support Laptop Replacement/Council Chromebooks Legal Fees Louise Land Fill Charges Mileage Reimbursement Miscellaneous Office Cleaning Office Genating Office Genating Office Genating	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$13,085 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,518 \$6,000 \$14,188 \$14,188 \$14,188 \$1,927 \$3,060 \$2,400 \$15,000 \$15,500 \$15,000 \$15,000 \$14,188 \$1,927 \$3,060 \$15,000 \$15,0	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$151,000 \$3,500 \$3,500 \$15,500 \$15,000 \$11,200 \$14,200 \$14,200 \$11,400	\$10,000 \$25,00	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$51,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Detection of Care Fund Duss/PermisvI.idenses Hactricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Cass for maintenance vehicles & equipment Hook un fee paid to LCWA Insurance - Aflac Insurance - VRSA Internet/Final/Coud Storage IT Support Laptop Replacement/Council Chromebooks Legal Fees Louisu Land Fill Charges Mileage Reimbursement Miscellanceus Offise Ckanning Offise Ckanning Offise Ckanning Offise Ckanning Offise State Offise State Police & Legal Matters Police & Legal Matters Police & Legal Matters Police & Legal Matters	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$3,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,418 \$14,188 \$14,188 \$14,180 \$15,000 \$2,400 \$15,000	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$25,005 \$3,500 \$3,500 \$525,000 \$1,730 \$15,000 \$7,000 \$14,200 \$11,200	\$10,000 \$25,00	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastevater Treatment County Wastevater Treatment County Waster Purchased COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Duest/Permist/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Affac Insurance - VRSA Internet/Email/Coud Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louisa Land Fill Charges Mileage Reimbursement Miscellaneous Office Cleaning Office Cleaning Office & Legal Matters Perpetual Care Posice & Legal Matters Perspert Waintenance	\$245 \$30 \$164,180 \$21,533 \$294,079 \$13,087 \$13,087 \$13,865 \$3,085 \$4,019 \$14,515 \$1,692 \$15,000 \$14,515 \$1,692 \$15,000 \$14,188 \$14,188 \$1,927 \$3,060 \$2,400 \$15,000 \$13,577 \$1,200 \$50,300 \$13,577 \$1,200 \$50,300 \$1,500,000	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$21,000 \$3,500 \$3,500 \$3,500 \$1,500 \$1,500 \$1,500 \$1,200 \$1,200 \$1,200 \$1,400 \$11,400 \$11,400 \$11,400 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$11,500 \$20,000 \$20,000 \$31,500 \$20,000 \$20,000 \$20,000 \$20,000	\$10,000 \$2,000 \$	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$51,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Upgrades County Wastewater Treatment County Water Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Deets Service Deepssits to Perpetual Care Fund Duess/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hock up fee paid to LCWA Insurance - Affac Insurance - VRSA Internet/Email/Cloud Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louise Land Fill Charges Mileage Reimbursement Miscellaneous Office Cleaning Office I fleat Office Suprifice Perpetual Care Poolice & Legal Matters Postage Property Maintenance Refund for Tax overpayment	\$245 \$30 \$164,180 \$21,513 \$94,079 \$13,087 \$13,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,188 \$14,188 \$1,927 \$3,060 \$15,000 \$13,577 \$1,200 \$13,577 \$1,200 \$13,865 \$5,000 \$1,888 \$1,977 \$1,200 \$1,327 \$1,200 \$1,327	\$2,200 \$125,000 \$125,000 \$120,000 \$2,000 \$3,500 \$3,500 \$1,730 \$15,000 \$14,200 \$12,000 \$14,200 \$110,000 \$14,200 \$15,000	\$10,000 \$20,00	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Upgrades County Wastewater Treatment County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Debt Service Beetrick Exercise Exerc	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$53,865 \$4,019 \$14,515 \$1,640 \$6,000 \$14,188 \$14,188 \$1,927 \$3,060 \$2,400 \$15,000 \$1,500 \$1,500 \$2,200 \$5,000 \$1,500 \$1,500 \$2,200 \$5,000 \$1,500 \$1,	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$25,000 \$3,500 \$3,500 \$3,500 \$5,70,000 \$1,730 \$15,000 \$7,000 \$14,200 \$110,000 \$14,400 \$15,000 \$14,400 \$10,000 \$15,000 \$2,500 \$2,500 \$2,500 \$2,500 \$3,500 \$2,500 \$2,500 \$3,500 \$3,500 \$2,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500 \$3,500	\$10,000 \$15,000 \$25,000	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$55,000) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Upgrades County Wastewater Treatment County Water Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Deposits to Perpetual Care Fund Dues/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Affac Insurance - ViRSA Internet/Email/Cloud Storage IT Support Lapton Replacement/Council Chromebooks Legal Fees Louisa Land Fill Charges Mileage Reimbursement Miscellaneous Office Cleaning Office Heat Office Supplies Perpetual Care Poolice & Legal Matters Postage Property Maintenance Refund for Tax overpayment Refund for Tax overpayment Repair & Maintenance Refund for Tax overpayment Repair & Maintenance Refund for Tax overpayment Repair & Maintenance Repair & Maintenance Repair & Maintenance Repair & Maintenance Repairs & Maintenance	\$245 \$30 \$164,180 \$21,513 \$94,079 \$13,087 \$13,087 \$13,865 \$4,019 \$14,515 \$1,692 \$15,000 \$14,188 \$14,188 \$1,927 \$3,060 \$2,400 \$15,000 \$13,3577 \$1,200 \$5,007 \$1,308,000 \$1,308,00	\$2,200 \$125,000 \$125,000 \$120,000 \$2,000 \$3,500 \$3,500 \$1,730 \$15,000 \$14,200 \$12,000 \$14,200 \$110,000 \$14,200 \$15,000	\$10,000 \$2,000 \$2,000 \$2,000 \$3,000	(\$9,200) (\$50,000) (\$55,000) \$0 (\$55,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Room Ungrades County Wastewater Treatment County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Debt Service Deposits to Perpetual Care Fund Duss/PermisvI.idenses Hactricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Cass for maintenance vehicles & equipment Hook un fee paid to LCWA Insurance - Aflac Insurance - VrRsA Internet/Final/Coud Storage IT Support Laptop Replacement/Council Chromebooks Legal Fees Louisa Land Fill Charges Mileage Reimbursement Miscellanceus Offise Ckanning Offise Ckanning Offise Ckanning Offise Ckanning Offise A Legal Matters Perstual Care Police & Legal Matters Perstale Perspert Maintenance Property Maintenance Refund for Tax overpayment Repair & Maintenance Repairs & Maintenance Security System Upgrade Server Replacements	\$245 \$30 \$164,180 \$21,533 \$94,079 \$13,087 \$71,580 \$73,865 \$4,019 \$14,515 \$1,640 \$6,000 \$14,188 \$14,188 \$14,188 \$11,927 \$3,060 \$2,400 \$15,000 \$15,000 \$15,000 \$2,400 \$15,000 \$15,000 \$2,400 \$15,000 \$1,	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$120,000 \$25,000 \$3,500 \$3,500 \$1,730 \$15,000 \$7,000 \$14,000 \$11,000 \$15,00	\$10,000 \$15,000 \$25,000 \$25,000 \$25,000 \$25,000 \$25,000 \$25,000 \$1,730 \$15,000 \$25,000	(\$9,200) (\$50,000) (\$55,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
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	Conference Room Upgrades County Wastewater Treatment County Water Purchased COVID Cares Expense COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Deets Service Deposits to Perpetual Care Fund Dues/Permits/Licenses Electricity Fertilizer, Mulch, and Maintenance Fire Programs Expense Gas for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Aflac Insurance - ViRSA Internet/Email/Cloud Storage IT Support Lanton Replacement/Council Chromebooks Legal Fees Louise Land Fill Charges Mileage Reimbursement Miscellaneous Office Cleaning Office Heat Office Suppiss Perpetual Care Police & Legal Matters Postage Perpetual Care Police & Legal Matters Postage Refund for Tax overpayment Repair & Maintenance Refund for Tax overpayment Repair & Maintenance Refund for Tax overpayment Repair & Maintenance Refund System Upgrade Server Replacements Software Telerhone Transing & Conferences Transh Service Uniforms Upgrade frewall switch - untangle Water Deposit Refunds	\$245 \$30 \$164,180 \$21,513 \$94,079 \$13,087 \$13,087 \$13,865 \$4,019 \$14,515 \$1,692 \$15,000 \$1,640 \$5,000 \$14,188 \$14,188 \$1,277 \$3,060 \$13,277 \$1,200 \$15,000 \$13,277 \$1,200	\$2,200 \$125,000 \$125,000 \$120,000 \$120,000 \$120,000 \$21,000 \$3,300 \$3,300 \$3,300 \$3,300 \$3,300 \$3,500 \$3,500 \$3,500 \$1,730 \$15,000 \$14,200 \$11,900 \$11	\$10,000 \$15,000	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
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	Conference Room Ungrades County Wastewater Treatment County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Debt Service Deposits to Perpetual Care Fund Dues/Permitof. Licenses Electricity Fertilizer, Much, and Maintenance Fire Programs Expense Cass for maintenance vehicles & equipment Hook up fee paid to LCWA Insurance - Affac Insurance - VRSA Insurance - VRSA Internet/Email/Count Storage IT Support Laptop Replacement/Council Chromebooks Legal Fees Louise Land Fill Charpes Mileage Reimbursement Miscellaneous Office Cleaning Office Heat Office Supples Perpetual Care Poblec & Legal Matters Postage Prepetual Care Postage Prepet	\$245 \$30 \$164,180 \$21,533 \$294,079 \$13,087 \$13,087 \$13,087 \$1,580 \$3,065 \$4,019 \$14,515 \$1,690 \$51,640 \$5,6000 \$14,188 \$14,188 \$14,201 \$15,000 \$14,888 \$14,188 \$1,207 \$3,060 \$2,400 \$15,000 \$13,577 \$1,200 \$50,300 \$1,577 \$1,200 \$50,300 \$1,577 \$1,200 \$50,300 \$1,577 \$1,200 \$50,300 \$1,577 \$1,200 \$50,300 \$1,577 \$1,200 \$50,300 \$1,577 \$1,200 \$50,300 \$1,577 \$1,500 \$1	\$9,200 \$125,000 \$120,000 \$120,000 \$120,000 \$120,000 \$1,000 \$1,000 \$1,730 \$1,500 \$1,730 \$1,500 \$1,730 \$1,500 \$1,730 \$1,500 \$1,730 \$1,500 \$1,700	\$10,000 \$15,000	(\$9,200) (\$50,000) (\$55,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	Conference Reom Upgrades County Wastewater Treatment County Wastewater Treatment County Waster Purchased COVID Cares Expense COVID Cares Expense COVID Cares Utility Funds - Return of Unspent Funds Debt Service Debt Service Beetrick Exercise Exerc	\$245 \$30 \$1(4.180) \$21.533 \$394.079 \$13.087 \$13.087 \$13.087 \$13.087 \$14.515 \$1.692 \$15.000 \$1.640 \$2.400 \$1.4.188 \$1.4.188 \$1.927 \$3.060 \$2.400 \$1.50	\$9,2000 \$125,000 \$129,000 \$120,000 \$120,000 \$25,000 \$3,500	\$10,000 \$13,000 \$25,00	(\$9,200) (\$50,000) (\$50,000) (\$95,000) \$0 (\$55,105) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0

PROI	PROPOSED FY 2022-2023 BUDGET	BUDGET		
OPERATING REVENUES	ACTUAL FISCAL YEAR 2021	CURRENT FISCAL YEAR 2022	FISCAL YEAR 2023 PLAN	FISCAL YEAR 2023 PLAN INC. / DEC.
TD .	GENERAL & PROGRAM REVENUES	ENUES		表 19 K 18 T 18
Anti-Litter Grant	\$935	\$1,000	\$1,000	\$0
Bank Stock Tax	\$47,659	\$45,000	\$45,000	
BPOL Tax	\$20,456	\$35,000	\$29,000	(\$6,000)
Building Zoning applications	\$1,300	\$2,250	\$2,250	\$0
Bush Hog Service	\$0	\$300	\$300	
Cemetery Income	\$41,128	\$35,000	\$35,000	\$0
Connection Fee Sewer	\$16,000	\$32,000	\$32,000	\$0
Connection Fee Water	\$26,000	\$30,000	\$36,000	\$6,000
COVID Care	\$44,496	\$25,870	80	(\$25,870)
COVID Cares Utility Funds	\$13,087	\$9,659	\$0	(659'6\$)
COVID State & Local Fiscal Recovery Funds	\$271,311	\$271,311	\$0	(\$271,311)
DMV Select Revenue	\$375,954	\$336,000	\$336,000	
Fines & Penalties	\$2,930	\$1,000	\$1,000	\$0
Fire Programs Income	\$15,000	\$15,000	\$15,000	\$0
Grant Income	\$483	\$1,000	\$1,000	\$0
Interest Income	\$464	\$3,600	\$3,500	(\$100)
Local Sales Tax	\$42,513	\$35,000	\$35,000	0\$
Meals Tax	\$45,288	\$56,000	\$56,000	0\$
Miscellaneous Income	\$36	\$1,000	\$1,000	\$0
Notary Services	\$205	\$300	\$300	\$0
Personal Property Tax	\$24,629	\$15,526	\$19,407	\$3,881
Postage Reimbursement	87	\$100	\$100	\$0
Public Service Corp. Tax	\$9,037	\$8,500	\$8,500	\$0
Real Estate Tax	\$100,987	* 000,1018	** 000,1018	\$0
Rental Income	\$4,500	\$4,500	\$4,500	\$0
Rolling Stock Tax	\$0	\$1,200	\$1,200	\$0
Tax overpayment	\$1,596	\$500	\$500	\$0
Transient Occupancy Tax	\$2,066	\$2,000.	\$2,000	\$0
Vehicle Tax	\$6,350	\$6,690	\$6,690	\$0
Water and Sewer Sales	\$217,937	\$250,000	\$282,500	\$32,500
Water Deposits	\$3,000	\$3,000	\$3,000	\$0
Surplus - Increase in unassigned fund balance	(\$211,963)	80	\$0	\$0
Use of unassigned fund balance	\$0	\$292,995	\$73,231	(\$219,764)
TOTAL REVENUE	\$1,123,388	\$1,521,301	S1,030,979	(\$490,322)

* Current Year (FY 22) should have been \$104,413

^{**} FY 23 Plan should have been \$105,012 (an increase of \$609)

	FY 2022-2023 BUDGET - REVENU	E
	OPERATING REVENUES	FY 2023
生色素的	GENERAL & PROGRAM REVENUES	SALEMAN AND THE LAND
	Anti-Litter Grant	\$1,000
	Bank Stock Tax	\$45,000
	BPOL Tax	\$29,000
	Building Zoning applications	\$2,250
	Bush Hog Service	\$300
	Cemetery Income	
	Connection Fee Sewer	\$35,000
	Connection Fee Water	\$32,000
	COVID Care	\$36,000
	COVID Cares Utility Funds	\$0
	COVID State & Local Fiscal Recovery Funds	\$0
	DMV Select Revenue	\$0
	Fines & Penalties	\$336,000
	Fire Programs Income	\$1,000
	Grant Income	\$15,000
	Interest Income	\$1,000
	Local Sales Tax	\$3,500
	Meals Tax	\$35,000
	Miscellaneous Income	\$56,000
	Notary Services	\$1,000
	Personal Property Tax	\$300
	Postage Reimbursement	\$19,407
	Public Service Corp. Tax	\$100
	Real Estate Tax	\$8,500
	Rolling Stock Tax	\$101,000
	Tax overpayment	\$1,200
		\$500
	Transient Occupancy Tax Vehicle Tax	\$2,000
	Water and Sewer Sales	\$6,690
	Water Deposits	\$250,000
	Surplus - Increase in unassigned fund balance	\$3,000
	Use of unassigned fund balance	\$0
REVENUE	22 of amadeigned land palance	\$73,231 \$1,131,979

	FY 2022-2023 BUDGET - EXPENSES	
	OPERATING EXPENSES	FY 2023 EXPENSES
Personal Services		
	Salaries	\$417,860
	FICA	\$31,966
	VRS-Retirement, Disability and Group Life	\$9,904
	Aflac	\$0
	Health Plan	\$58,789
	Total Personal Services	\$518,519
Operating Budget		Ψ310,319
	Accounting Consultants	\$10,000
	Advertising	\$3,000
	Asset Management	\$15,000
	Audit	\$14,000
	Bank Charges	\$50
	Beautification	\$3,000
	Buyback (Cemetery Plots)	\$1,000
	Conference Room Upgrades	\$0
	County Wastewater Treatment	\$75,000
	County Water Purchased	\$25,000
	COVID Cares Expense	\$0
	COVID Cares Utility Funds - Return of Unspent Funds	\$0
	Debt Service	\$71,580
	Deposits to Perpetual Care Fund	\$3,500
	Dues/Permits/Licenses	\$3,500
	Electricity	\$25,000
	Fertilizer, Mulch, and Maintenance	\$1,730
	Fire Programs Expense	\$15,000
	Gas for maintenance vehicles & equipment	\$2,500
	Hook up fee paid to LCWA	\$15,000
	Insurance - Aflac	\$0
	Insurance - VRSA	\$14,600
	Internet/Email/Cloud Storage	\$4,200
	IT Support	\$6,000
	Laptop Replacement/Council Chromebooks	\$0
	Legal Fees	\$15,000
	Louisa Land Fill Charges	\$14,400
	Mileage Reimbursement	\$2,000
	Miscellaneous	\$500

	Office Cleaning	#0.000
	Office Heat	\$9,000
	Office Supplies	\$1,500
一种工作的基础	Perpetual Care	\$20,000
	Police & Legal Matters	\$3,500
	Postage	\$5,000
	Property Maintenance	\$2,200
		\$20,000
	Refund for Tax overpayment	\$500
	Repair & Maintenance- Town Facilities	\$40,000
	Repairs & Maintenance -Water & Sewer	\$75,000
	Security System Upgrade	\$1,100
	Server Replacements	\$9,000
三种种类	Software	\$8,000
	Telephone	\$6,800
	Training & Conferences	\$15,000
	Trash Service	\$32,000
	Uniforms	\$1,000
	Upgrade firewall switch - untangle	\$1,000
	Water Deposit Refunds	\$500
	Water Testing/monitoring	
	Web Page & Agenda Management*	\$13,000
	Webpage Maintenance	\$9,300
	Website	\$500
	Total Operating Budget	\$0
TOTAL EXPENS		\$613,460
ZOTTE EXTEN	JEO .	\$1,131,979

Project Overview

	Does your jurisdiction have projects to report as of this reporting period?	My jurisdiction has projects to report
J	soboroug borrogs	

Project Name: Provision of Government Services

Project Identification Number	Town of Mieral
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Total Cumulative Obligations	\$542,622.00
Total Cumulative Expenditures	\$317,452.56
Current Period Obligations	\$317,452.56
Current Period Expenditures	\$317,452.56
Project Description	Provision of General Government Services. Expenditures to date include the an audio/visual upgrade of the Council's meeting room and rehabilitation and repair of the Town's sewer lines.

Report

Revenue Replacement

Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?	Yes
Revenue Loss Due to Covid-19 Public Health Emergency	\$542,622.00
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	Provision of General Government Services. Expenditures to date include the an audio/visual upgrade of the Council's meeting room and rehabilitation and repair of the Town's sewer lines.

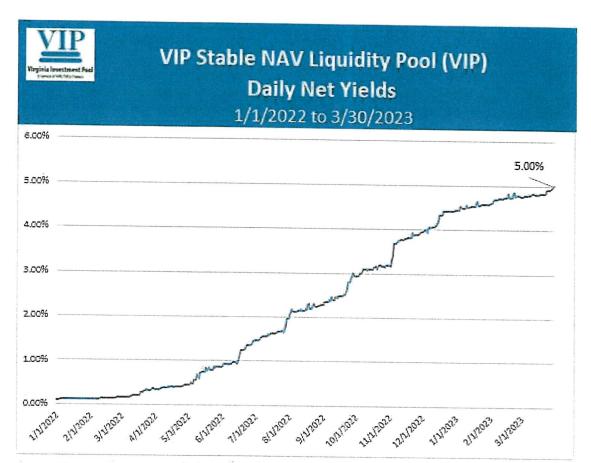
Bank	Balance 3/31/23	Interest Rate	March	Potential Monthly Income
Blue Ridge - Operating *	\$466,892	0.05%	\$20	\$1,250
LGIP - Operating	\$173,623	4.10%	\$209	\$723
Blue Ridge - Cemetery Operating	\$221,190	0.00%	\$0	\$0
LGIP - Cemtery Operating **	\$	2.00%	\$0	\$833
Untied Bank - Cemetry Perpetual	\$173,467	0.70%	\$101	\$723
LGIP - Cemetry Perpetual	\$34,614	4.10%	\$138	\$144
TOTAL	\$1,069,786		896\$	\$3,673

* Move \$300,000 to LGIP

** Move \$173,467 to LGIP

 ** Move to 14 month CD (\$625 monthly income)

PROJECTED INCREASE IN ANNUAL INVEST INCOME (\$30,000-\$40,000)



Past performance is not necessarily indicative of future results.



Ed Jarvis <townmanager@townofmineral.net>

Fwd: FW: Group Life Insurance Coverage

1 message

Ed Jarvis <townmanager@townofmineral.net> To: Ed Jarvis <townmanager@townofmineral.net>

Thu, Apr 6, 2023 at 1:24 PM

Good morning Reese,

Attached you will find the information on the Group Life Insurance program you requested.

The following items are included:

- Group Life Insurance Coverage Document
- Political Subdivision Group Life Insurance Coverage Resolution
 - The Code of Virginia §51.1-502 states that seventy-five percent (75%) of eligible employees must elect to become covered on the effective date of coverage; otherwise, the insurance coverage election does not go into effect. Therefore, your employee elections must be gathered prior to your governing body electing to provide this coverage. This may be accomplished by collecting a Waiver of Group Life Insurance Coverage (VRS-27) form from any employee who wishes to walve coverage prior to the benefit election. VRS presumes participation in the GLI program unless we have received the waiver form for an individual at the time of your election. New eligible employees on and after the effective date are automatically covered as a condition of employment.
- Waiver of Group Life Insurance Coverage (VRS-27)
 - Please submit any VRS-27 to the address or fax number provided on the form.
- VRS Certificate of Insurance

For additional information on this benefit, please visit the Group Life Insurance Program website, as well as the Group Life Insurance Employer Manual chapter.

To proceed with electing this coverage, please take the attached resolution before your governing body and return a signed copy to Andrew Feagans, Employer Representative Program Manager, at afeagans@varetire.org.

If you have any questions, please contact me or Andrew Feagans, Employer Representative Program Manager at afeagans@varetire.org or 804-344-3156.

*The language in this guide resolution has been written by VRS Benefits Counsel and is not subject to modification.

Guide Resolution (GLI only)

BE IT RESOLVED that the (Employer Name), a (Type of Employer) of the Commonwealth of Virginia, acting by and through the (Governing Body), does hereby elect to have those of its employees << and officers>> who are regularly employed full time on a salaried basis and whose tenure is not restricted as to temporary or provisional appointment, become eligible to participate in the Group Life Insurance program as set out in Title 51.1, Chapter 5 of the Code of Virginia, as amended, effective; and
BE IT FURTHER RESOLVED, the (Employer Name) agrees to pay the required employer cost for its eligible employees and further, to deduct from employees' wages and to pay over in the manner prescribed the employees' portion to the extent that such employees' portion is not paid by the (Employer Name).
Now, therefore,
CERTIFICATE
I,, Clerk of the (Governing Body) certify that the
foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the
(Governing Body) held at, Virginia at o'clock p.m. on
, 20 Given under my hand and the seal of the (Governing Body) this
day of 20
Clerk