

Resolution 2023-006**TOWN OF MINERAL APPROPRIATION OF ADOPTED TOWN
OPERATING BUDGET FOR FISCAL YEAR 2023-2024**

IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF MINERAL, VIRGINIA, THAT THE FOLLOWING ANNUAL APPROPRIATIONS OF FUNDS ARE MADE FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, FOR THE FUNCTIONS AND PURPOSES INDICATED HEREAFTER:

**MINERAL, VIRGINIA ADOPTED EXPENDITURE BUDGET
FISCAL YEAR 2023-2024**

Personal Services		
	Salaries	\$454,580
	FICA	\$34,755
	VRS-Retirement, Disability and Group Life	\$10,800
	Health Plan	\$32,832
	Total Personal Services	\$532,967
Operating Budget		
	Accounting Consultants	\$30,000
	Advertising	\$7,000
	Asset Management	\$15,000
	Audit	\$14,000
	Bank Charges	\$100
	Beautification	\$3,000
	Buyback (Cemetery Plots)	\$1,000
	County Wastewater Treatment	\$90,000
	County Water Purchased	\$60,000
	Debt Service	\$71,580
	Deposits to Perpetual Care Fund	\$3,500
	Dues/Permits/Licenses	\$3,500
	Electricity	\$25,000
	Fertilizer, Mulch, and Maintenance	\$1,730
	Fire Programs Expense	\$15,000
	Gas for Maintenance Vehicles & Equipment	\$2,500
	Hook up fee paid to LCWA	\$15,000
	Insurance - VRSA	\$14,600
	Internet/Email/Cloud Storage	\$13,164
	IT Support	\$6,000
	Legal Fees	\$15,000

Louisa Land Fill Charges	\$14,400
Mileage Reimbursement	\$2,000
Miscellaneous	\$500
Office Cleaning	\$3,600
Office Heat	\$1,500
Office Supplies	\$20,000
Perpetual Care	\$3,500
Police & Legal Matters	\$5,000
Postage	\$2,200
Refund for Tax overpayment	\$500
Repair & Maintenance- Town Facilities	\$40,000
Repairs & Maintenance -Water & Sewer	\$125,000
Software	\$8,000
Telephone	\$6,800
Training & Conferences	\$2,500
Trash Service	\$32,000
Water Deposit Refunds	\$500
Water Testing/monitoring	\$13,000
Web Page & Agenda Management*	\$6,043
Contingency	\$50,000
Total Operating Budget	\$743,717
TOTAL EXPENSES	\$1,276,684

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE TOWN COUNCIL OF MINERAL, VIRGINIA, THAT THE APPROPRIATIONS FOR FISCAL YEAR 2023-2024, BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, BE MADE AS FOLLOWS:

1. ALL APPROPRIATIONS ARE DECLARED TO BE MAXIMUM, CONDITIONAL, AND APPROPRIATE APPROPRIATIONS, THE PURPOSE BEING TO MAKE THE APPROPRIATIONS PAYABLE IN FULL IN THE AMOUNTS NAMED HEREIN, IF NECESSARY, AND THEN ONLY IN THE EVENT THE REVENUES COLLECTED AND OTHER RESOURCES AVAILABLE DURING THE YEAR ENDED JUNE 30, 2023, FOR WHICH THE APPROPRIATIONS ARE MADE, ARE SUFFICIENT TO PAY ALL THE APPROPRIATIONS IN FULL; OTHERWISE, THE SAID APPROPRIATIONS SHALL BE DEEMED TO BE PAYABLE IN SUCH PROPORTION AS THE SUM OF ALL REALIZED REVENUE IS TO THE TOTAL AMOUNT OF THE REVENUES ESTIMATED BY THE TOWN COUNCIL OF MINERAL TO BE AVAILABLE FOR APPROPRIATION IN THE YEAR ENDING JUNE 30, 2023.
2. THE TOWN COUNCIL OF MINERAL RESERVES THE RIGHT TO CHANGE DURING ANY TIME DURING SAID FISCAL YEAR THE COMPENSATION SO PROVIDED TO ANY OFFICER OR EMPLOYEE OR TO ABOLISH ANY OFFICE OR POSITION EXCEPTING SUCH OFFICE OR POSITION AS IT MAY BE PROHIBITED BY LAW FROM ABOLISHING.
3. FURTHER, THE TOWN MANAGER IS AUTHORIZED TO MAKE SUCH REARRANGEMENTS OF POSITIONS AND APPROPRIATIONS WITH THE SEVERAL DEPARTMENTS UNDER THE CONTROL OF THE TOWN COUNCIL THAT MAY BEST MEET THE NEEDS AND INTERESTS OF MINERAL, VIRGINIA; AND THE TOWN MANAGER IS AUTHORIZED TO MAKE TRANSFERS OF FUNDS FROM ONE LINE ITEM TO ANOTHER WITHIN AND BETWEEN ANY APPROPRIATION.
4. THE TOWN MANAGER MAY INCREASE APPROPRIATIONS FOR THE FOLLOWING ITEMS OF NON-

BUDGETED REVENUE THAT MAY OCCUR DURING THE FISCAL YEAR: A. INSURANCE RECOVERIES RECEIVED FOR DAMAGE TO TOWN VEHICLES OR OTHER PROPERTY FOR WHICH TOWN FUNDS HAS BEEN EXPENDED TO MAKE REPAIRS. B. REFUNDS OR REIMBURSEMENTS MADE TO THE TOWN FOR WHICH THE TOWN HAS EXPENDED FUNDS DIRECTLY RELATED TO THAT REFUND OR REIMBURSEMENT. C. ADDITIONAL, UNBUDGETED GRANTS RECEIVED DURING THE FISCAL YEAR FOR WHICH THERE IS SUFFICIENT REVENUES TO DEFRAY EXPENDITURES.

5. THE TOWN MANAGER MAY APPROPRIATE BOTH REVENUE AND EXPENDITURES FOR DONATIONS BY CITIZENS OR CITIZEN GROUPS IN SUPPORT OF TOWN PROGRAMS. ANY REMAINING UNENCUMBERED BALANCE OF A RESTRICTED DONATION AT THE END OF THE FISCAL YEAR WILL BE REAPPROPRIATED INTO THE SUBSEQUENT FISCAL YEAR.

BE IT FURTHER RESOLVED THAT THE TOWN MANAGER IS AUTHORIZED TO PRE- APPROVE ACCOUNTS PAYABLES INVOICES FOR PAYMENT AROUND THE 10TH AND AROUND THE END OF EACH MONTH PRIOR TO FORMAL APPROVAL BY TOWN COUNCIL OF MINERAL. FORMAL APPROVAL BY THE TOWN COUNCIL OF MINERAL WILL BE MADE DURING THE MEETING OF THE MONTH FOLLOWING THE ACTUAL PAYMENT OF THE BILLS. THIS PROCEDURE WILL ENABLE THE TOWN TO AVOID PAYING PENALTY AND INTEREST CHARGES FOR THE LATE PAYMENT OF INVOICES.

ORDERED THIS THE 22ND DAY OF JUNE 2023.

THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE FOLLOWING

VOTE:

Chapman
Covert
Kube

McCarthy
McGehee
Nipper